

NOTICE OF ELECTION

Election of a Town Councillor for Briars Ward of Hatfield Town Council in the Borough of Welwyn Hatfield

1. Nomination papers must be hand delivered to the Returning Officer at Welwyn Hatfield Borough Council, Room F6, The Campus, Welwyn Garden City, AL8 6AE, on the following working days and times after the date of this notice (excluding bank holidays):

Tuesday 24 December 2024	9.00am–1.30pm
Friday 27 December 2024	10.00am-12.00pm and 1.00pm-3.00pm Council office reception closed, please email elections@welhat.gov.uk or telephone 01707 357300 to make an appointment.
Monday 30 December 2024	10.00am-1.00pm and 2.00pm-4.00pm
Tuesday 31 December 2024	10.00am-1.00pm and 2.00pm-4.00pm
Thursday 2 January 2025	10.00am-1.00pm and 2.00pm-4.00pm
Friday 3 January 2025	10.00am-1.00pm and 2.00pm-4.00pm

but no later than **4pm on Friday 3 January 2025**.

2. Nomination papers may be downloaded direct from <https://www.electoralcommission.org.uk/guidance-candidates-parish-council-elections-england/nominations/completing-your-nomination-papers> or obtained from the offices of the Returning Officer, Welwyn Hatfield Borough Council, Room F6, The Campus, Welwyn Garden City, AL8 6AE during the times stated above.
3. If the election is contested the poll will take place on **Thursday 30 January 2025**.
4. Applications to register to vote must reach the Electoral Registration Officer by **12 midnight on Tuesday 14 January 2025**. Applications can be made online: <https://www.gov.uk/register-to-vote>.
5. Applications, amendments or cancellations of postal votes and postal proxy votes must reach the Electoral Registration Officer at Welwyn Hatfield Borough Council, Room F6, The Campus, Welwyn Garden City, AL8 6AE by **5pm on Wednesday 15 January 2025**. Applications can be made online: <https://www.gov.uk/apply-postal-vote>.
6. Applications for a Voter Authority Certificate or an Anonymous Elector's Document valid for this election must reach the Electoral Registration Officer at Welwyn Hatfield Borough Council, Room F6, The Campus, Welwyn Garden City, AL8 6AE by **5pm on Wednesday 22 January 2025**. Applications for a Voter Authority Certificate can be made online: <https://www.gov.uk/apply-for-photo-id-voter-authority-certificate>.
7. Applications to vote by proxy at this election (not postal proxy or emergency proxies) must reach the Electoral Registration Officer at Welwyn Hatfield Borough Council, Room F6, The Campus, Welwyn Garden City, AL8 6AE by **5pm on Wednesday 22 January 2025**. Applications can be made online: <https://www.gov.uk/apply-proxy-vote>.
8. Applications to vote by emergency proxy at this election on the grounds of physical incapacity, for work/service reasons or attendance at a training or educational course must reach the Electoral Registration Officer at Welwyn Hatfield Borough Council, Room F6, The Campus, Welwyn Garden City, AL8 6AE by **5pm on Thursday 30 January 2025**. The physical incapacity must have occurred after **5pm on Wednesday 22 January 2025**. To apply on the grounds of work/service or attendance at a training or educational course, the person must have become aware that they cannot go to the polling station in person after **5pm on Wednesday 22 January 2025**.

Ka Ng, Returning Officer

Dated: Monday 23 December 2024