



PUBLICATION OF DECISION LIST NUMBER 03/15-16

MUNICIPAL YEAR 2015/16

Date Published: 7 August 2015

This document lists the decisions taken by the Cabinet at its meeting on 4 August 2015. Decisions outside the budget or policy framework that are called-in cannot come into force until the ten working day “call-in” period from the date of this document (i.e. 21 August 2015) has elapsed except for those decisions taken under emergency procedures.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

“Call-in” requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the “call-in”, in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being “called-in”, the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the “called-in” item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council’s budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:
Graham Seal, Governance Services Manager at the Council Offices, Campus
East, Welwyn Garden City, Herts AL8 6AE
Telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk

INDEX OF PUBLISHED CABINET DECISIONS

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
1/3/15-16	Cabinet	4 August 2015	1	Planning Enforcement Plan	Budget and Policy Framework Item for Recommendation to the Council	All	No	Environment	1.
2/3/15-16	Cabinet	4 August 2015	1	Safety Advisory Team - Updated Operational Procedures	Budget and Policy Framework Item for Recommendation to the Council	All	No	Environment	2.
3/3/15-16	Cabinet	4 August 2015	1	Review of the Medium Term Financial Strategy	Key Forward Plan Ref: FP712	All	No	Resources	3.
4/3/15-16	Cabinet	4 August 2015	1	Value for Money Strategy	Key Forward Plan Ref: FP713	All	No	Resources	4.
5/3/15-16	Cabinet	4 August 2015	1	Review of the Council's Tenancy Strategy	Non-Key	All	No	Social	5.
6/3/15-16	Cabinet	4 August 2015	1	Revenue Budget Monitoring at 30 June 2015 (Month 3)	Non-Key	All	No	Resources	6.
7/3/15-16	Cabinet	4 August 2015	1	Capital Budget Monitoring at 30 June 2015 (Period 3)	Non-Key	All	No	Resources	7.
8/3/15-16	Cabinet	4 August 2015	1	Council's Achievements List	Non-Key	All	No	All	8.

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9/3/15-16	Cabinet	4 August 2015	1	Council Tax Support – Hardship Relief and Discretionary Housing Payment Update	Non-Key	All	No	Resources	9.

LIST REFERENCE: 1/3/15-16

SUBJECT / TITLE OF REPORT								
Planning Enforcement Plan								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 August 2015	No	Budget and Policy Framework Item for Recommendation to the Council	Charles Allingham 01707 357466 c.allingham@welhat.gov.uk	No	Environment

DECISION:
The proposed amendments to the Planning Enforcement Plan were agreed and recommended to the Council for adoption.

BACKGROUND:
Recommendations of Development Management Committee on 23 April 2015 to the Cabinet item 7(a) refers.

LIST REFERENCE: 2/3/15-16

SUBJECT / TITLE OF REPORT
Safety Advisory Team - Updated Operational Procedures

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 August 2015	No	Budget and Policy Framework Item for Recommendation to the Council	Nick Long 01707 357401 n.long@welhat.gov.uk	No	Environment

DECISION:
Having regard to the consultation responses, the Safety Advisory Team procedures were recommended to the Council for approval.

BACKGROUND:
Recommendations of Environment Overview and Scrutiny Committee on 6 July 2015 to the Cabinet item 7(b) refers.

LIST REFERENCE: 3/3/15-16

SUBJECT / TITLE OF REPORT
Review of the Medium Term Financial Strategy

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 August 2015	No	Key Forward Plan Ref: FP712	Jane Çika 01707 357481 j.cika@welhat.gov.uk	No	Resources

DECISION:
The principles to be adopted for the 2016/17 budget setting process and beyond, in particular that the 2016/17 budget setting process should focus to balance the corporate budget gap of £2.8M by 2018/19 assuming no increase in the average Band D Council Tax were approved.

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 8(a) refers.

LIST REFERENCE: 4/3/15-16

SUBJECT / TITLE OF REPORT								
Value for Money Strategy								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 August 2015	No	Key Forward Plan Ref: FP713	Tim Neill 01707 357425 t.neill@welhat.gov.uk	No	Resources

DECISION:
The Value for Money Strategy for 2015-18 was adopted and the Action Plan activities noted.

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 8(b) refers.

LIST REFERENCE: 5/3/15-16

SUBJECT / TITLE OF REPORT
Review of the Council's Tenancy Strategy

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 August 2015	No	Non-Key	Jagdish Jethwa 01707 357352 j.jethwa@welhat.gov.uk	No	Social

DECISION:
<p>(1) The successful implementation of the Tenancy Strategy following its publication in 2013 was noted.</p> <p>(2) The proposed amendments and corrections to the Tenancy Strategy and Tenancy Policy as recommended by the Panel following a review were approved.</p>

BACKGROUND:
Recommendations of Cabinet Housing and Planning Panel on 23 July 2015 to the Cabinet item 10(a) refers.

LIST REFERENCE: 6/3/15-16

SUBJECT / TITLE OF REPORT
Revenue Budget Monitoring at 30 June 2015 (Month 3)

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 August 2015	No	Non-Key	Daniel Williams 01707 357389 d.williams@welhat.gov.uk	No	Resources

DECISION:
<p>(1) The favourable movement of £235,000 to the forecast outturn as at 30 June 2015 and the changes to it were included in the current budget which in turn would then be used as the basis of comparison to the forecast outturn.</p> <p>(2) The transfer of £536,000 to earmarked reserves was noted.</p> <p>(3) All service managers to be informed that any significant changes to the forecast outturn which could not be met by a similar level of savings would need a report to the Cabinet to request additional funds.</p> <p>(4) The position on debts and rechargeable works was noted.</p>

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 12 refers.

LIST REFERENCE: 7/3/15-16

SUBJECT / TITLE OF REPORT
Capital Budget Monitoring at 30 June 2015 (Period 3)

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 August 2015	No	Non-Key	Tracy Fortune 01707 357219 t.fortune@welhat.gov.uk	No	Resources

DECISION:
<p>(1) The overall position on capital spending, funding and reserves, the latest current budget to date of £40.27M, Prudential Indicators and the risks relating to the capital programme and funding were noted.</p> <p>(2) The forecast outturn to date of £40.26M was approved with a view to amending the current budget.</p> <p>(3) The phasing of schemes was reviewed to consider whether there would be slippage into next year.</p>

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 13 refers.

LIST REFERENCE: 8/3/15-16

SUBJECT / TITLE OF REPORT
Council's Achievements List

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 August 2015	No	Non-Key	Thom Burn 01707 357245 t.burn@welhat.gov.uk	No	All

DECISION:
The contents of the Achievements List were noted.

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 14 refers.

LIST REFERENCE: 9/3/15-16

SUBJECT / TITLE OF REPORT
Council Tax Support – Hardship Relief and Discretionary Housing Payment Update

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 August 2015	No	Non-Key	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:
The quarterly update on the award of this relief and these payments was noted.

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 15 refers.