



PUBLICATION OF DECISION LIST NUMBER 9/15-16

MUNICIPAL YEAR 2015/16

Date Published: 8 January 2016

This document lists the decisions taken by the Cabinet at its meeting on 5 January 2016. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 22 January 2016) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:
Graham Seal, Governance Services Manager at the Council Offices, Campus
East, Welwyn Garden City, Herts AL8 6AE
Telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk

INDEX OF PUBLISHED CABINET DECISIONS

| List Ref. | Decision Made by | Date of Decision | Part 1/2 | Subject/Title of Report | Category of Decision | Affected Wards | Eligible for Call-In & Date Decision must be called in by (If applicable) | Appropriate Overview and Scrutiny Committee | Page No. |
|-----------|------------------|------------------|----------|---|--|---------------------------------|---|---|----------|
| 1/9/15-16 | Cabinet | 5 January 2016 | 1 | Roundabout Sponsorship Fees | Budget and Policy Framework Item for Recommendation to the Council | All | No | Resources | 1. |
| 2/9/15-16 | Cabinet | 5 January 2016 | 1 | Council Tax Base 2016/17 Medium Term Financial Strategy 2016/17 – 2018/19 General Fund Budget 2016/17 Capital Programme – 2016/17 to 2020/21 Housing Revenue Account – Budget – 2016/17 Treasury Management Strategy 2016/17 | Key Forward Plan Ref: FP726, 727, 728 and 729 | All | No | Resources | 2-3 |
| 3/9/15-16 | Cabinet | 5 January 2016 | 1 | Annual Grants | Key Forward Plan Ref: FP734 | All | No | Resources | 4. |
| 4/9/15-16 | Cabinet | 5 January 2016 | 1 | Local Plan – Annual Monitoring Report | Key Forward Plan Ref: FP735 | All | No | Environment | 5. |
| 5/9/15-16 | Cabinet | 5 January 2016 | 1 | Bell Lane, Brookmans Park – Junction Protection Scheme | Non-Key | Brookmans Park and Little Heath | No | Environment | 6. |

| List Ref. | Decision Made by | Date of Decision | Part 1/2 | Subject/Title of Report | Category of Decision | Affected Wards | Eligible for Call-In & Date Decision must be called in by (If applicable) | Appropriate Overview and Scrutiny Committee | Page No. |
|------------------|-------------------------|-------------------------|-----------------|---|-----------------------------|---------------------------------|--|--|-----------------|
| 6/9/15-16 | Cabinet | 5 January 2016 | 1 | Swanley Bar, Little Heath – Resident Permit and Junction Protection Scheme | Non-Key | Brookmans Park and Little Heath | No | Environment | 7. |
| 7/9/15-16 | Cabinet | 5 January 2016 | 1 | Sport and Physical Activity in the Borough's Schools | Non-Key | All | No | Social | 8. |
| 8/9/15-16 | Cabinet | 5 January 2016 | 1 | Review of the Welwyn Hatfield Community Housing Trust | Non-Key | All | No | Social | 9. |
| 9/9/15-16 | Cabinet | 5 January 2016 | 2 | Award of New Build Contract for Garden Avenue, Hatfield as part of the Council's Affordable Housing Programme | Key Forward Plan Ref: FP711 | All | No | Social | 10. |
| 10/9/15-16 | Cabinet | 5 January 2016 | 2 | Pre-Procurement Appointments – Crematorium | Non-Key | All | No | Environment | 11. |

LIST REFERENCE: 1/9/15-16

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|----------------------------------|
| SUBJECT / TITLE OF REPORT |
| Roundabout Sponsorship Fees |

| Part 1 or 2 (relevant exempt Paragraph) | Wards affected by the Decision | Decision taken by | Date decision taken | Interest declared in respect of the Decision | Category of decision (i.e. Key, Non-Key, Council, Urgent) | Contact Details | Eligible for Call-in & Date to be called in by | Appropriate Overview and Scrutiny Committee |
|---|--------------------------------|-------------------|---------------------|--|---|---|--|---|
| 1 | All | Cabinet | 5 January 2016 | No | Recommendation to the Council | Kirsten Roberts 01707 357177 k.roberts@welhat.gov.uk | No | Resources |

DECISION:

The Council was recommended to approve the adoption of roundabout sponsorship fees as follows:-

| Roundabout Category | No of Roundabouts | 1-Year Sponsorship Fee | 3-Year Sponsorship Fee | 5-year Sponsorship Fee |
|---------------------|-------------------|------------------------|------------------------|------------------------|
| A | 19 | £2,500 | £5,250 | £7,500 |
| B | 19 | £2,000 | £4,200 | £6,000 |
| C | 7 | £1,500 | £3,150 | £4,500 |
| D | 9 | £750 | £1,570 | £2,250 |

(Note: Classifications for the roundabout categories are summarised below:

- **A** - high profile main road location with a very high level of passing traffic;
- **B** - medium profile main road location with a high level of passing traffic;
- **C** - medium profile residential location with a moderate level of passing traffic; and
- **D** - low profile residential or rural location with a low level of passing traffic.)

BACKGROUND:

Report of the Director (Finance and Operations) to the Cabinet item 7(a) refers.

LIST REFERENCE: 2/9/15-16

| SUBJECT / TITLE OF REPORT |
|---|
| Council Tax Base 2016/17 Medium Term Financial Strategy 2016/17 – 2018/19 General Fund Budget 2016/17 Capital Programme – 2016/17 to 2020/21 Housing Revenue Account – Budget – 2016/17 Treasury Management Strategy 2016/17 |

| Part 1 or 2 (relevant exempt Paragraph) | Wards affected by the Decision | Decision taken by | Date decision taken | Interest declared in respect of the Decision | Category of decision (i.e. Key, Non-Key, Council, Urgent) | Contact Details | Eligible for Call-in & Date to be called in by | Appropriate Overview and Scrutiny Committee |
|--|---------------------------------------|--------------------------|----------------------------|---|--|---|--|--|
| 1 | All | Cabinet | 5 January 2016 | No | Key Forward Plan Ref: FP726, 727, 728 and 729 | Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk Tim Neill 01707 357425 t.neill@welhat.gov.uk Tracy Fortune 01707 357219 t.fortune@welhat.gov.uk Keith Reynoldson 01707 357297 k.reynoldson@welhat.gov.uk Andrea Plucknett 01707 357453 a.plucknett@welhat.gov.uk | Referred for consideration to the Resources Overview and Scrutiny Committee on 13 January 2016 as part of the budget setting process | Resources |

| DECISION: |
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| (1) In accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 2012, the amount calculated by the Borough Council as its taxbase for the year 2016/2017 would be 39470.1. |

- (2) The calculation of the Council's Tax Base 2016/2017 was approved, incorporating a collection rate of 97.50%.
- (3) The Cabinet agreed the General Fund Budget 2016/17, the Capital Programme 2016/17 to 2020/21, the Medium Term Financial Strategy 2016/17 to 2018/19 and the Housing Revenue Account Budget for 2016/17 for reference to the Resources Overview and Scrutiny Committee on 13 January for consideration and report back to the special Cabinet meeting on 19 January and presentation of the budget to the special Council meeting on 1 February 2016.
- (4) The Council was recommended to approve the Treasury Management Strategy 2016/17.

BACKGROUND:

Report of the Director (Finance and Operations) to the Cabinet item 8 (a) - (f) refers.

LIST REFERENCE: 3/9/15-16

| SUBJECT / TITLE OF REPORT | | | | | | | | |
|----------------------------------|--|--|--|--|--|--|--|--|
| Annual Grants | | | | | | | | |

| Part 1 or 2 (relevant exempt Paragraph) | Wards affected by the Decision | Decision taken by | Date decision taken | Interest declared in respect of the Decision | Category of decision (i.e. Key, Non-Key, Council, Urgent) | Contact Details | Eligible for Call-in & Date to be called in by | Appropriate Overview and Scrutiny Committee |
|--|---|------------------------------|------------------------------------|---|--|---|---|--|
| 1 | All | Cabinet | 5 January 2016 | No | Key Forward Plan Ref: FP734 | Suzanne Hulks 01707 357467 s.hulks@welhat.gov.uk | No | Resources |

| DECISION: |
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| The recommendations of the Grants Board on 12 October 2015 to award larger annual grants which were in line with the proposed 2016/17 grants budget were approved with final confirmation of the grants subject to adoption of the budget at the special Council meeting on 1 February 2016. |

| BACKGROUND: |
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| Recommendations of Grants Board on 12 October 2015 to the Cabinet item 8(g) refers. |

LIST REFERENCE: 4/9/15-16

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| SUBJECT / TITLE OF REPORT |
| Local Plan – Annual Monitoring Report |

| Part 1 or 2 (relevant exempt Paragraph) | Wards affected by the Decision | Decision taken by | Date decision taken | Interest declared in respect of the Decision | Category of decision (i.e. Key, Non-Key, Council, Urgent) | Contact Details | Eligible for Call-in & Date to be called in by | Appropriate Overview and Scrutiny Committee |
|--|---|------------------------------|------------------------------------|---|--|---|---|--|
| 1 | All | Cabinet | 5 January 2016 | No | Key Forward Plan Ref: FP735 | Rob Webster 01707 357511 r.webster@welhat.gov.uk | No | Environment |

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| DECISION: |
| The Annual Monitoring Report was approved for publication as recommended by the Cabinet Housing and Planning Panel and the Head of Planning was given delegated powers to agree any minor alterations to finalise the Report following consultation with the Executive Member, Planning and Community. |

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| BACKGROUND: |
| Recommendations of Cabinet Housing and Planning Panel on 19 November 2015 to the Cabinet item 8(h) refers. |

LIST REFERENCE: 5/9/15-16

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| SUBJECT / TITLE OF REPORT |
| Bell Lane, Brookmans Park – Junction Protection Scheme |

| Part 1 or 2 (relevant exempt Paragraph) | Wards affected by the Decision | Decision taken by | Date decision taken | Interest declared in respect of the Decision | Category of decision (i.e. Key, Non-Key, Council, Urgent) | Contact Details | Eligible for Call-in & Date to be called in by | Appropriate Overview and Scrutiny Committee |
|--|---------------------------------------|--------------------------|----------------------------|---|--|---|---|--|
| 1 | Brookmans Park and Little Heath | Cabinet | 5 January 2016 | No | Non-Key | Jack Carson 01707 357529 j.carson@welhat.gov.uk | No | Environment |

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| DECISION: |
| Having considered the objection and reasons for the proposals the Cabinet agreed to implement the junction protection scheme, as recommended by the Panel. |

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| BACKGROUND: |
| Recommendations of Cabinet Housing and Planning Panel on 19 November 2015 to the Cabinet item 10(a) refers. |

LIST REFERENCE: 6/9/15-16

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| SUBJECT / TITLE OF REPORT |
| Swanley Bar, Little Heath – Resident Permit and Junction Protection Scheme |

| Part 1 or 2 (relevant exempt Paragraph) | Wards affected by the Decision | Decision taken by | Date decision taken | Interest declared in respect of the Decision | Category of decision (i.e. Key, Non-Key, Council, Urgent) | Contact Details | Eligible for Call-in & Date to be called in by | Appropriate Overview and Scrutiny Committee |
|--|---------------------------------------|--------------------------|----------------------------|---|--|---|---|--|
| 1 | Brookmans Park and Little Heath | Cabinet | 5 January 2016 | No | Non-Key | Jack Carson 01707 357529 j.carson@welhat.gov.uk | No | Environment |

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| DECISION: |
| Having considered the proposals, consultation and responses, the Cabinet agreed with the Panel's recommendation to implement the junction protection only and not the resident parking scheme. |

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| BACKGROUND: |
| Recommendations of Cabinet Housing and Planning Panel on 19 November 2015 to the Cabinet item 10(b) refers. |

LIST REFERENCE: 7/9/15-16

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| SUBJECT / TITLE OF REPORT |
| Sport and Physical Activity in the Borough's Schools |

| Part 1 or 2 (relevant exempt Paragraph) | Wards affected by the Decision | Decision taken by | Date decision taken | Interest declared in respect of the Decision | Category of decision (i.e. Key, Non-Key, Council, Urgent) | Contact Details | Eligible for Call-in & Date to be called in by | Appropriate Overview and Scrutiny Committee |
|---|--------------------------------|-------------------|---------------------|--|---|---|--|---|
| 1 | All | Cabinet | 5 January 2016 | No | Non-Key | Suzanne Hulks 01707 357467 s.hulks@welhat.gov.uk | No | Social |

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| DECISION: |
| <p>The following recommendations from the Social Scrutiny Sub-Committee were agreed:-</p> <ol style="list-style-type: none"> (1) No further work to be done on this topic at this time. (2) A review of the outcomes from Public Health projects on obesity in young people to be undertaken in twelve months. (3) A review of the effectiveness of the revised Queen's Diamond Jubilee Awards scheme to be conducted in twelve months, particularly in relation to encouraging children into sport via "beginner" grants. (4) The Sub-Committee to decide whether to reconvene in order to pursue this topic based on all of the information available and consideration of whether recommendations could be formulated that might be welcomed and adopted by the schools and/or the Schools Sports Partnership. |

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| BACKGROUND: |
| Recommendations of Social Scrutiny Sub-Committee on 17 February and 23 June 2015 to the Cabinet item 11 refers. |

LIST REFERENCE: 8/9/15-16

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| SUBJECT / TITLE OF REPORT |
| Review of the Welwyn Hatfield Community Housing Trust |

| Part 1 or 2 (relevant exempt Paragraph) | Wards affected by the Decision | Decision taken by | Date decision taken | Interest declared in respect of the Decision | Category of decision (i.e. Key, Non-Key, Council, Urgent) | Contact Details | Eligible for Call-in & Date to be called in by | Appropriate Overview and Scrutiny Committee |
|---|--------------------------------|-------------------|---------------------|--|---|--|--|---|
| 1 | All | Cabinet | 5 January 2016 | No | Non-Key | Michel Saminaden 01707 357327 m.saminaden@welhat.gov.uk | No | Social |

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| DECISION: |
| <p>In order to address the savings and performance issues highlighted in the independent review report:-</p> <ol style="list-style-type: none"> (1) The Council and Housing Trust to share one Chief Executive Officer (the Council's current Chief Executive) and Management Board. (2) At minimum, the following functions to be shared between the Council and the Trust: Finance, Human Resources, Governance, Communications and Reception. (3) The Council's Chief Executive to immediately carry out a full review of both Management Teams and all appropriate service areas with a view to merging the areas identified above (and any others further identified by the review) in order to deliver the ongoing savings required and address the performance issues identified in the independent report. (4) The Council's Chief Executive to further review all services and functions to identify other services that could be shared and where further savings and service improvements could be made. (5) The Chief Executive was authorised to appoint legal and other consultancy assistance required to achieve the shared management arrangements. |

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| BACKGROUND: |
| Report of the Chief Executive to the Cabinet item 12 refers. |

LIST REFERENCE: 9/9/15-16

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|---|--|--|--|--|--|--|--|--|
| SUBJECT / TITLE OF REPORT | | | | | | | | |
| Award of New Build Contract for Garden Avenue, Hatfield as part of the Council's Affordable Housing Programme | | | | | | | | |

| Part 1 or 2 (relevant exempt Paragraph) | Wards affected by the Decision | Decision taken by | Date decision taken | Interest declared in respect of the Decision | Category of decision (i.e. Key, Non-Key, Council, Urgent) | Contact Details | Eligible for Call-in & Date to be called in by | Appropriate Overview and Scrutiny Committee |
|---|--------------------------------|-------------------|---------------------|--|---|---|--|---|
| 2 | All | Cabinet | 5 January 2016 | No | Key Forward Plan Ref: FP711 | Andrew Harper 01707 357371 a.harper@welhat.gov.uk | No | Social |

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| DECISION: |
| The recommendation of the Affordable Housing Programme (Build Contract) Project Board that the contract for the new build of twenty two flats at Garden Avenue, Hatfield be awarded to Taylor French Developments Limited at a cost of £3,383,035.00 was approved. |

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| BACKGROUND: |
| Exempt report of the Director (Finance and Operations) to Cabinet item 15(a) refers. As the report contains confidential/exempt information it is not available to the press or public |

LIST REFERENCE: 10/9/15-16

| SUBJECT / TITLE OF REPORT | | | | | | | | |
|--|--|--|--|--|--|--|--|--|
| Pre-Procurement Appointments – Crematorium | | | | | | | | |

| Part 1 or 2 (relevant exempt Paragraph) | Wards affected by the Decision | Decision taken by | Date decision taken | Interest declared in respect of the Decision | Category of decision (i.e. Key, Non-Key, Council, Urgent) | Contact Details | Eligible for Call-in & Date to be called in by | Appropriate Overview and Scrutiny Committee |
|--|---------------------------------------|--------------------------|----------------------------|---|--|---|---|--|
| 2 | All | Cabinet | 5 January 2016 | No | Non-Key | Andrew Harper 01707 357371 a.harper@welhat.gov.uk | No | Environment |

| DECISION: |
|---|
| <p>The Cabinet agreed to award the following contracts to enable the commencement of the planning process for this project:-</p> <ol style="list-style-type: none"> (1) Professional Services to Cemetery Development Services Limited. (2) Cemetery Equipment to ATI Incinerateurs Muller. |

| BACKGROUND: |
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| <p>Exempt report of the Director (Finance and Operations) to Cabinet item 16 refers. As the report contains confidential/exempt information it is not available to the press or public.</p> |