



**PUBLICATION OF DECISION LIST NUMBER 10/16-17**

MUNICIPAL YEAR 2016/17

Date Published: 27 January 2017

This document lists the decisions taken by the Cabinet at its special meeting on 24 January 2017. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 10 February 2017) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:  
Graham Seal, Governance Services Manager at the Council Offices, Campus  
East, Welwyn Garden City, Herts AL8 6AE  
Telephone number (01707) 357444 or e-mail [g.seal@welhat.gov.uk](mailto:g.seal@welhat.gov.uk)

## INDEX OF PUBLISHED CABINET DECISIONS

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
1/10/16-17	Cabinet	24 January 2017	1	Budget 2017/18 – Addendum Report	Budget and Policy Framework Item For Recommendation to the Council	All	No	Resources	1.
2/10/16-17	Cabinet	24 January 2017	1	Resources Overview and Scrutiny Committee – 19 January 2017	Non-Key	All	No	Resources	2.
3/10/16-17	Cabinet	24 January 2017	1	Property Company – Outline Business Case	Non-Key	All	No	Resources	3.
4/10/16-17	Cabinet	24 January 2017	1	Pension Fund Triennial Valuation 2016	Budget and Policy Framework Item For Recommendation to the Council	All	No	Resources	4.
5/10/16-17	Cabinet	24 January 2017	1	Re-Integration of the Housing Service into Welwyn Hatfield Borough Council	Non-key	All	No	Social	5.

**LIST REFERENCE: 1/10/16-17**

<b>SUBJECT / TITLE OF REPORT</b>
Budget 2017/18 – Addendum Report

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	24 January 2017	No	Budget and Policy Framework Item For Recommendation to the Council	Tim Neill 01707 357425 <a href="mailto:t.neill@welhat.gov.uk">t.neill@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
Changes would be included in the budget and submitted to the Special Council meeting on 6 February 2017 for approval.

<b>BACKGROUND:</b>
Report of the Executive Director (Resources, Environment and Cultural Services) to the Cabinet item 3(a) refers.

**LIST REFERENCE: 2/10/16-17**

**SUBJECT / TITLE OF REPORT**

Resources Overview and Scrutiny Committee – 19 January 2017

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	24 January 2017	No	Non-Key	Tim Neill 01707 357425 <a href="mailto:t.neill@welhat.gov.uk">t.neill@welhat.gov.uk</a>	No	Resources

**DECISION:**

The Cabinet noted the comments from the meeting of the Resources Overview and Scrutiny Committee on 19 January 2017 on the budget.

**BACKGROUND:**

Recommendations of Resources Overview and Scrutiny Committee on 19 January 2017 to the Cabinet item 3(b) refers.

**LIST REFERENCE: 3/10/16-17**

<b>SUBJECT / TITLE OF REPORT</b>								
Property Company – Outline Business Case								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	24 January 2017	No	Non-Key	Ka Ng 01707 357275 <a href="mailto:k.ng@welhat.gov.uk">k.ng@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
<p>The Cabinet agreed in principle to the establishment of a company which would be limited by shares and owned wholly by the Council.</p> <p>The Cabinet noted that a further report would be submitted to a future meeting setting out the operational and governance structure as well as the business plan for the company and a business plan detailing its potential activities, before any trading activity commenced.</p>

<b>BACKGROUND:</b>
Report of the Executive Director (Resources, Environment and Cultural Services) to the Cabinet item 4 refers.

**LIST REFERENCE: 4/10/16-17**

<b>SUBJECT / TITLE OF REPORT</b>								
Pension Fund Triennial Valuation 2016								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	24 January 2017	No	Budget and Policy Framework Item For Recommendation to the Council	Tim Neill 01707 357425 <a href="mailto:t.neill@welhat.gov.uk">t.neill@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
<p>The Cabinet recommended the Council to manage the pension fund deficit based on:-</p> <ul style="list-style-type: none"> <li>• an additional lump sum payment of £1.286M in the financial year 2016/17 to be paid into the pension fund on top of the current budgeted lump sum of £888,000 and to be funded from General Fund and Housing Revenue Account reserves.</li> <li>• the future employer's contribution rate to the pension fund to be fixed at 18.3% of pay plus an annual lump sum to be determined by the actuary but no more than £1.1M in each of the next three years (2017/18 to 2019/20).</li> <li>• to create an earmarked reserve for pension contributions and to contribute £100,000 in each of the next three years (2017/18 to 2019/20) into this reserve.</li> </ul>

<b>BACKGROUND:</b>
Report of the Executive Director (Resources, Environment and Cultural Services) to the Cabinet item 5 refers.

**LIST REFERENCE: 5/10/16-17**

**SUBJECT / TITLE OF REPORT**

Re-Integration of the Housing Service into Welwyn Hatfield Borough Council

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	24 January 2017	No	Non-Key	Simone Chinman Russell 01707 357660 <a href="mailto:s.russell@welhat.gov.uk">s.russell@welhat.gov.uk</a>	No	Social

**DECISION:**

The Cabinet noted the actions being taken by the Council in relation to the transfer of housing services back into the Council and the legal wind-up of the Trust.

**BACKGROUND:**

Report of the Executive Director (Housing and Communities) to the Cabinet item 6 refers.