



## **PUBLICATION OF DECISION LIST NUMBER 4/17-18**

MUNICIPAL YEAR 2017/18

Date Published: 8 September 2017

This document lists the decisions taken by the Cabinet at its meeting on 5 September 2017. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 22 September 2017) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Executive Director (Resources, Environment and Cultural Services).

If you have any queries or wish to obtain further report information or information on a decision please refer to:

Graham Seal, Governance Services Manager at the Council Offices,

Campus East, Welwyn Garden City, Herts AL8 6AE

Telephone number (01707) 357444 or e-mail [g.seal@welhat.gov.uk](mailto:g.seal@welhat.gov.uk)

## INDEX OF PUBLISHED CABINET DECISIONS

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
1/4/17-18	Cabinet	5 September 2017	1	Older Persons Housing Strategy 2017 -2022	Budget and Policy Framework Item for Recommendation to the Council Key Forward Plan Ref: FP814	All	No	Social	1.
2/4/17-18	Cabinet	5 September 2017	1	External Auditor Appointment	Budget and Policy Framework Item for Recommendation to the Council	All	No	Resources	2.
3/4/17-18	Cabinet	5 September 2017	1	Property Company	Key Forward Plan Ref: FP794	All	No	Resources	3.
4/4/17-18	Cabinet	5 September 2017	1	Social Scrutiny Sub-Committee Call-in - Goldings House, Hatfield	Non-Key	Hatfield East	No	Social	4.
5/4/17-18	Cabinet	5 September 2017	1	Performance Exception Report – Quarter 1 (2017/18)	Non-Key	All	No	All	5.
6/4/17-18	Cabinet	5 September 2017	1	Council’s Achievement List - Quarter 1 (2017/18)	Non-Key	All	No	Resources	6.
7/4/17-18	Cabinet	5 September 2017	1	Appointment of Member Procurement Board	Non-Key	Not Ward Specific	No	-	7.

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
8/4/17-18	Cabinet	5 September 2017	2	Highview Redevelopment Procurement	Key Forward Plan Ref: FP808	Hatfield South West	No	Social	8.
9/4/17-18	Cabinet	5 September 2017	2	Textiles Contract Extension	Key Forward Plan Ref: FP816	All	No	Resources	9.
10/4/17-18	Cabinet	5 September 2017	2	Renewal of Insurance Policies 2017/18	Non-Key	All	No	Resources	10.
11/4/17-18	Cabinet	5 September 2017	2	Non-Domestic Rates Write Offs	Non-Key	Handside and Hatfield Villages	No	Resources	11.

**LIST REFERENCE: 1/4/17-18**

**SUBJECT / TITLE OF REPORT**

Older Persons Housing Strategy 2017 -2022

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	5 September 2017	No	Budget and Policy Framework Item for Recommendation to the Council Key Forward Plan Ref: FP814	Rachel Sesstein 01707 357766 <a href="mailto:r.sesstein@welhat.gov.uk">r.sesstein@welhat.gov.uk</a>	No	Social

**DECISION:**

The Older Persons Housing Strategy 2017-2022, incorporating revisions from the consultation with key stakeholders, was approved and recommended to the Council for adoption.

**BACKGROUND:**

Report of the Executive Director (Housing and Communities) to the Cabinet item 7(a) refers.

**LIST REFERENCE: 2/4/17-18**

<b>SUBJECT / TITLE OF REPORT</b>								
External Auditor Appointment								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	5 September 2017	No	Budget and Policy Framework Item for Recommendation to the Council	Ka Ng 01707 357275 <a href="mailto:k.ng@welhat.gov.uk">k.ng@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The Cabinet recommended the Council to accept the proposed appointment of Ernst and Young LLP to audit the accounts of the Council for five years from 2018/19 and to give delegated authority to the Executive Director (Resources, Environment and Cultural Services) to respond to the Public Sector Audit Appointments Ltd consultation accordingly.

<b>BACKGROUND:</b>
Report of the Executive Director (Resources, Environment and Cultural Services) to the Cabinet item 7(b) refers.

**LIST REFERENCE: 3/4/17-18**

<b>SUBJECT / TITLE OF REPORT</b>								
Property Company								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	5 September 2017	No	Key Forward Plan Ref: FP794	Ka Ng 01707 357275 <a href="mailto:k.ng@welhat.gov.uk">k.ng@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
<p>The Cabinet agreed to:-</p> <ol style="list-style-type: none"> <li>(1) the establishment of a commercial property company (the Company), which would be a company limited by shares and owned wholly by the Council;</li> <li>(2) appoint the Chief Executive and Executive Director (Resources, Environment and Cultural Services) as directors to the Company's Board of Directors;</li> <li>(3) note that the Cabinet will perform the shareholder function on behalf of the Council;</li> <li>(4) note that the Cabinet has an overriding power to take decisions relating to the Company. In addition, the authority of the Company's board of directors is limited insofar as they must refer certain types of decision back to the Cabinet for approval. These decision types will be detailed in the Memorandum of Understanding between the Company and the Council. Some of these decisions that will require Cabinet approval are listed in Appendix 1 to the report;</li> <li>(5) delegate authority to the Executive Director (Resources, Environment and Cultural Services) in consultation with the Monitoring Officer, Executive Member (Resources) and Executive Member (Governance, Community Safety, Police and Crime Commissioner and Corporate Property) to approve, finalise and document the following arrangements between the Council and the Company.</li> </ol>

<b>BACKGROUND:</b>
Report of the Executive Director (Resources, Environment and Cultural Services) to the Cabinet item 7(b) refers.

**LIST REFERENCE: 4/4/17-18**

<b>SUBJECT / TITLE OF REPORT</b>
Social Scrutiny Sub-Committee Call-in - Goldings House, Hatfield

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	Hatfield East	Cabinet	5 September 2017	No	Non-key	Marie Lowe 01707 357443 <a href="mailto:m.lowe@welhat.gov.uk">m.lowe@welhat.gov.uk</a>	No	Social

<b>DECISION:</b>
The Cabinet received the report of the meeting of the Social Scrutiny Sub-Committee on 7 August 2017 which met to consider the call-in of the Cabinet decision on 11 July 2017 to approve the transfer of the freehold of Goldings House, Hatfield to Paradigm Group. It was noted that the Sub-Committee was unable to reach a majority decision to refer the decision back to the Cabinet for reconsideration and this meant that the original Cabinet decision stood.

<b>BACKGROUND:</b>
Recommendations of Social Scrutiny Sub-Committee on 7 August 2017 to the Cabinet item 9 refers.

**LIST REFERENCE: 5/4/17-18**

**SUBJECT / TITLE OF REPORT**

Performance Exception Report – Quarter 1 (2017/18)

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	5 September 2017	No	Non-Key	Paul Underwood 01707 357220 <a href="mailto:p.underwood@welhat.gov.uk">p.underwood@welhat.gov.uk</a>	No	All

**DECISION:**

The performance data for the first quarter of 2017/18 was noted and any proposed actions highlighted approved.

**BACKGROUND:**

Report of the Executive Directors (Resources, Environment and Cultural Services) to the Cabinet item 10 refers.



**LIST REFERENCE: 6/4/17-18**

**SUBJECT / TITLE OF REPORT**

Council's Achievement List – Quarter 1 (2017/18)

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	5 September 2017	No	Non-Key	Thom Burn 01707 357245 <a href="mailto:t.burn@welhat.gov.uk">t.burn@welhat.gov.uk</a>	No	Resources

**DECISION:**

The achievements list for the first quarter of 2017/18 was noted.

**BACKGROUND:**

Report of the Executive Directors (Resources, Environment and Cultural Services) to the Cabinet item 11 refers.

**LIST REFERENCE: 7/4/17-18**

**SUBJECT / TITLE OF REPORT**

Appointment of Member Procurement Board

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Not Ward Specific	Cabinet	5 September 2017	No	Non-Key	Graham Seal 01707 357444 <a href="mailto:g.seal@welhat.gov.uk">g.seal@welhat.gov.uk</a>	No	-

**DECISION:**

The membership of the Procurement Board was increased by two Members from 5 in the ratio 3:2 to 7 in the ratio 4:2:1 to include representatives of both Opposition Groups on the Council .

**BACKGROUND:**

Report of the Executive Directors (Public Protection, Planning and Governance) to the Cabinet item 12 refers.

**LIST REFERENCE: 8/4/17-18**

<b>SUBJECT / TITLE OF REPORT</b>
Highview Redevelopment Procurement

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
2	Hatfield South West	Cabinet	5 September 2017	No	Key Forward Plan Ref: FP808	Mike Storey 01707 357457 <a href="mailto:m.storey@welhat.gov.uk">m.storey@welhat.gov.uk</a>	No	Social

<b>DECISION:</b>
The appointment of Lovell Partnerships Limited as the Contractor to redevelop the neighbourhood centre at High View, Hatfield was approved.

<b>BACKGROUND:</b>
Exempt report of the Executive Director (Resources, Environment and Cultural Services) to Cabinet item 15(a) refers. As the report contains confidential/exempt information it is not available to the press or public.

**LIST REFERENCE: 9/4/17-18**

<b>SUBJECT / TITLE OF REPORT</b>								
Textiles Contract Extension								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
2	All	Cabinet	5 September 2017	No	Key Forward Plan Ref: FP816	Kirsten Roberts 01707 357177 <a href="mailto:k.roberts@welhat.gov.uk">k.roberts@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The Cabinet agreed to extend the existing contract for the provision and servicing of textile banks with Cookstown Textile Recyclers for one year (from 1st April 2018 to 31st March 2019).

<b>BACKGROUND:</b>
Exempt report of the Executive Director (Resources, Environment and Cultural Services) to Cabinet item 15(b) refers. As the report contains confidential/exempt information it is not available to the press or public.

**LIST REFERENCE: 10/4/17-18**

<b>SUBJECT / TITLE OF REPORT</b>								
Renewal of Insurance Policies 2017/18								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
2	All	Cabinet	5 September 2017	No	Non-Key	Andrea Plucknett 01707 357453 <a href="mailto:a.plucknett@welhat.gov.uk">a.plucknett@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The decision made by the Executive Director (Resources, Environment and Cultural Services) and Executive Member (Resources) to approve insurance renewal terms as well as increasing the Public Liability policy indemnity limit from £20M to £50M was noted.

<b>BACKGROUND:</b>
Exempt report of the Executive Director (Resources, Environment and Cultural Services) to Cabinet item 16 refers. As the report contains confidential/exempt information it is not available to the press or public.

**LIST REFERENCE: 11/4/17-18**

<b>SUBJECT / TITLE OF REPORT</b>								
Non-Domestic Rates Write Offs								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
2	Handside and Hatfield Villages	Cabinet	5 September 2017	No	Non-Key	Farhad Cantel 01707 357011 <a href="mailto:f.cantel@welhat.gov.uk">f.cantel@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The Cabinet agreed to write off two non-domestic rates debts where no further recovery action could be taken.

<b>BACKGROUND:</b>
Exempt report of the Executive Director (Resources, Environment and Cultural Services) to Cabinet item 17 refers. As the report contains confidential/exempt information it is not available to the press or public.