



## **PUBLICATION OF DECISION LIST NUMBER 6/17-18**

MUNICIPAL YEAR 2017/18

Date Published: 10 November 2017

This document lists the decisions taken by the Cabinet at its meeting on 7 November 2017. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 24 November 2017) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Executive Director (Resources, Environment and Cultural Services).

If you have any queries or wish to obtain further report information or information on a decision please refer to:

Graham Seal, Governance Services Manager at the Council Offices,

Campus East, Welwyn Garden City, Herts AL8 6AE

Telephone number (01707) 357444 or e-mail [g.seal@welhat.gov.uk](mailto:g.seal@welhat.gov.uk)

## INDEX OF PUBLISHED CABINET DECISIONS

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
1/6/17-18	Cabinet	7 November 2017	1	Hatfield Town Centre Regeneration – Support from Hertfordshire Local Enterprise Partnership (LEP)	Budget and Policy Framework Item for Recommendation to the Council	Hatfield Central	No	Resources	1.
2/6/17-18	Cabinet	7 November 2017	1	Localised Council Tax Support Scheme 2018/19	Budget and Policy Framework Item for Recommendation to the Council	All	No	Resources	2.
3/6/17-18	Cabinet	7 November 2017	1	Food Hygiene Rating Scheme – Cost Recovery	Budget and Policy Framework Item for Recommendation to the Council	All	No	Environment	3.
4/6/17-18	Cabinet	7 November 2017	1	Welwyn Garden City Estate Management Scheme	Key Forward Plan Ref: FP783	All	No	Environment	4.
5/6/17-18	Cabinet	7 November 2017	1	Treasury Management Mid-Year Report 2017/18	Key Forward Plan Ref: FP811	All	No	Resources	5.
6/6/17-18	Cabinet	7 November 2017	1	Cash Collection Services	Key Forward Plan Ref: FP826	All	No	Resources	6.
7/6/17-18	Cabinet	7 November 2017	1	Self-Build and Custom Housebuilding Register – Local Eligibility Conditions and Fee for Applicants	Non-Key	All	No	Environment	7.

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
8/6/17-18	Cabinet	7 November 2017	1	The award of Larger Annual Grants to Local Organisations in 2017/18	Non-Key	All	No	Resources	8.
9/6/17-18	Cabinet	7 November 2017	1	Revenue Budget Quarter 2 Monitoring for the Financial Year 2017/18	Non-Key	All	No	Resources	9.
10/6/17-18	Cabinet	7 November 2017	1	Capital Budget Monitoring At 30 September 2017 (Period 6)	Non-Key	All	No	Resources	10.
11/6/17-18	Cabinet	7 November 2017	1	Universal Credit	Non-Key	All	No	Resources	11.
12/6/17-18	Cabinet	7 November 2017	1	Council Tax Support – Hardship Relief and Discretionary Housing Payment Update	Non-Key	All	No	Resources	12.
13/6/17-18	Cabinet	7 November 2017	1	Cabinet Planning and Parking Panel – Appointment of Co-Opted Members	Non-Key	Not Ward Specific	-	-	13.
14/6/17-18	Cabinet	7 November 2017	2	Council's Affordable Housing Programme – Purchase of Properties From the Registered Provider, Home Group, As Part of Residential Development on the	Key Forward Plan Ref: FP815	Hatfield East	Yes by 16 November 2017	Social	14.

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
				Former Onslow School Site, Hatfield					
15/6/17-18	Cabinet	7 November 2017	2	Land Surveys and Ground Contamination	Key Forward Plan Ref: FP823	All	Yes by 16 November 2017	Resources	15.
16/6/17-18	Cabinet	7 November 2017	2	CCTV Service Provision	Key Forward Plan Ref: FP825	All	Yes by 16 November 2017	Resources	16.
17/6/17-18	Cabinet	7 November 2017	2	Direct Debit Management System for Garden Waste Service	Non-Key	All	No	Resources	17.

**LIST REFERENCE: 1/6/17-18**

**SUBJECT / TITLE OF REPORT**

Hatfield Town Centre Regeneration – Support from Hertfordshire Local Enterprise Partnership (LEP)

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview & Scrutiny Committee
1	Hatfield Central	Cabinet	7 November 2017	No	Budget and Policy Framework Item for Recommendation to the Council	Ka Ng 01707 357275 <a href="mailto:k.ng@welhat.gov.uk">k.ng@welhat.gov.uk</a>	No	Resources

**DECISION:**

1. The Cabinet noted that the Council had been successful in securing a £6m funding package from the LEP for Hatfield Town Centre regeneration.
2. The Cabinet agreed to recommend to the Council that £6m be added to the capital programme for the construction of a multi-storey car park on The Common car park site in order to release land for housing development and that £1m be released immediately, with £5m to be added to the 2018/19 capital budget.
3. The Cabinet noted that the multi-storey car park would be funded by £4.8m from the LEP and the remainder would be funded by the Council's own capital resources.
4. The Cabinet agreed to recommend to the Council that £1.3m be added to the capital programme for a single deck to be built on Lemsford Road car park to relieve the parking pressure in the town centre during the construction of the multi-storey car park with the split of funding being £0.3m for the current year to be released immediately and the remaining £1m to be added to the 2018/19 capital budget.
5. Members authorised Officers to prepare and submit planning applications for the Hatfield town centre regeneration projects.
6. The Cabinet agreed to expand the remit of the Member Procurement panel for 1, 3-9 Hatfield Town Centre to oversee the procurement process for the Public Realm improvement in White Lion Square, Multi-Storey Car park and single deck at Lemsford Road car park as well as Link Drive development.
7. The Cabinet agreed that a revenue budget growth of £12,000 would be required in 2017/18 in order to support the work required in Hatfield Town Centre parking changes and the budget implication in future years would be considered as part of the 2018/19 budget setting process.

**BACKGROUND:**

Report of the Executive Director (Resources, Environment and Cultural Services) to the Cabinet item 7(a) refers.

**LIST REFERENCE: 2/6/17-18**

<b>SUBJECT / TITLE OF REPORT</b>								
Localised Council Tax Support Scheme 2018/19								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	7 November 2017	No	Budget and Policy Framework Item for Recommendation to the Council	Farhad Cantel 01707 357011 <a href="mailto:f.cantel@welhat.gov.uk">f.cantel@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The Cabinet recommended to the Council that the localised council tax support scheme continue in 2018/19 to help people on low/no income to receive a reduction on their council tax.

<b>BACKGROUND:</b>
Report of the Executive Director (Resources, Environment and Cultural Services) to the Cabinet item 7(b) refers.

**LIST REFERENCE: 3/6/17-18**

<b>SUBJECT / TITLE OF REPORT</b>
Food Hygiene Rating Scheme – Cost Recovery

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	7 November 2017	No	Budget and Policy Framework Item for Recommendation to the Council	Cheryll Brown 01707 357207 <a href="mailto:c.brown@welhat.gov.uk">c.brown@welhat.gov.uk</a>	No	Environment

<b>DECISION:</b>
The Cabinet recommended that the fee of £180 per revisit be introduced and referred to the Council for approval.

<b>BACKGROUND:</b>
Report of the Executive Director (Resources, Environment and Cultural Services) to the Cabinet item 7(c) refers.

**LIST REFERENCE: 4/6/17-18**

<b>SUBJECT / TITLE OF REPORT</b>
Welwyn Garden City Estate Management Scheme (EMS)

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	7 November 2017	No	Key Forward Plan Ref: FP783	Chris Carter 01707 357298 <a href="mailto:c.carter@welhat.gov.uk">c.carter@welhat.gov.uk</a>	No	Environment

<b>DECISION:</b>
<ol style="list-style-type: none"> <li>1. The Cabinet agreed to the principle of creating an EMS team to determine EMS applications and seek to resolve breaches of the Scheme through negotiation and enforcement action.</li> <li>2. The Cabinet agreed to the principle of establishing fees for EMS applications, to cover the costs of an EMS team.</li> <li>3. The Cabinet agreed to the production of a Welwyn Garden City Estate Management Scheme Design Guide to be funded from the existing review budget and undertaken by suitably qualified consultants following a procurement exercise.</li> <li>4. The Cabinet agreed an eight week period of public consultation to seek views on these principles to take the form of a letter to every property in Welwyn Garden City and also include meetings and workshops with residents and community groups to inform the design guide.</li> <li>5. Officers would prepare a final report which set out the responses to the public consultation, detailed the arrangements for an EMS team, detailed the fees for EMS applications and proposed the adoption of a design guide.</li> </ol>

<b>BACKGROUND:</b>
Report of the Executive Director (Resources, Environment and Cultural Services) to the Cabinet item 8(a) refers.



**LIST REFERENCE: 5/6/17-18**

<b>SUBJECT / TITLE OF REPORT</b>
Treasury Management Mid-Year Report 2017/18

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	7 November 2017	No	Key Forward Plan Ref: FP811	Andrea Plucknett 01707 357453 <a href="mailto:a.plucknett@welhat.gov.uk">a.plucknett@welhat.gov.uk</a>	No	Resources

**DECISION:**

1. The Cabinet noted the current treasury position and Treasury Management Indicators;
2. The Cabinet noted the intention to 'opt-up' to professional status under MiFID II regulations and the need to obtain a 'Legal Entity Identifier';
3. The Cabinet noted that the Treasury Management Strategy 2018/19 would aim to include proposed changes to CIPFA's Prudential and Treasury Management Codes, as appropriate

**BACKGROUND:**

Report of the Executive Directors (Resources, Environment and Cultural Services) to the Cabinet item 8(b) refers.

LIST REFERENCE: 6/6/17-18

**SUBJECT / TITLE OF REPORT**

Cash Collection Services

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	7 November 2017	No	Key Forward Plan Ref: FP826	Andrew Harper 01707 357371 <a href="mailto:a.harper@welhat.gov.uk">a.harper@welhat.gov.uk</a>	No	Resources

**DECISION:**

A three year contract with an optional one year extension was awarded to BDI Securities (UK) Limited.

**BACKGROUND:**

Report of the Executive Directors (Resources, Environment and Cultural Services) to the Cabinet item 8(c) refers.

**LIST REFERENCE: 7/6/17-18**

**SUBJECT / TITLE OF REPORT**

Self-Build and Custom Housebuilding Register – Local Eligibility Conditions and Fee for Applicants

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	7 November 2017	No	Non-Key	Sue Tiley 01707 357268 <a href="mailto:s.tiley@welhat.gov.uk">s.tiley@welhat.gov.uk</a>	No	Environment

**DECISION:**

1. The proposed eligibility conditions, including a local connection and a financial resources test were agreed and would be made available for consultation for a 6-week period on the Council's consultation portal.
2. Officers would report the results of consultation back to the Panel, together with a schedule of any recommended changes as considered appropriate.
3. There was a draft proposal for a fee to be introduced by the Council for applicants to enter the Register and a final proposal would be included in a future report alongside the results of consultation for the Cabinet to agree.

**BACKGROUND:**

Recommendations of Cabinet Planning and Parking Panel on 10 October 2017 to the Cabinet item 9(a) refers.

**LIST REFERENCE: 8/6/17-18**

**SUBJECT / TITLE OF REPORT**

The award of Larger Annual Grants to Local Organisations in 2017/18

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	7 November 2017	No	Non-Key	Matthew Rayner 01707 357174 <a href="mailto:m.rayer@welhat.gov.uk">m.rayer@welhat.gov.uk</a>	No	Resources

**DECISION:**

The Cabinet approved the recommendations of the Grants Board on the award of annual grants to voluntary bodies in 2018/19.

**BACKGROUND:**

Recommendations of Grants Board on 9 October 2017 to the Cabinet item 9(b) refers.

**LIST REFERENCE: 9/6/17-18**

**SUBJECT / TITLE OF REPORT**

Revenue Budget Quarter 2 Monitoring for the Financial Year 2017/18

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	7 November 2017	No	Non-Key	Daniel Williams 01707 357389 <a href="mailto:d.williams@welhat.gov.uk">d.williams@welhat.gov.uk</a>	No	Resources

**DECISION:**

1. The Cabinet approved changes to the general fund forecast outturn as at 30 September 2017 and agreed that these be included in the current budget, which in turn would be used as the basis of comparison to the forecasted outturn in future periods.
2. The Cabinet approved the Housing Revenue Account forecast outturn as at 30 September 2017 and agreed that changes be included in the current budget, which in turn would be used as the basis of comparison to the forecast outturn in future periods.
3. The Cabinet noted the position on debts and rechargeable works.

**BACKGROUND:**

Report of the Executive Director (Resources, Environment and Cultural Services) to Cabinet item 10 refers.

**LIST REFERENCE: 10/6/17-18**

**SUBJECT / TITLE OF REPORT**

Capital Budget Monitoring At 30 September 2017 (Period 6)

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	7 November 2017	No	Non-Key	Tracy Fortune 01707 357219 <a href="mailto:t.fortune@welhat.gov.uk">t.fortune@welhat.gov.uk</a>	No	Resources

**DECISION:**

1. The Cabinet noted the overall position as at period 6 on the capital programme, and the capital funding and reserves.
2. The Cabinet noted the movements of budgets between schemes agreed by the relevant manager, head of service or director, and reflected in the current budget at period.
3. The Cabinet agreed the forecast outturn.
4. The Cabinet agreed the capital expenditure forecast as at period 6 and agreed that any changes to the forecast be included in the current budget which in turn would be used as the basis of comparison to the forecast outturn, noting that for period 6 the forecast outturn included savings of £138,000 and re-profiling of £238,000 from 2017/18 into 2018/19.

**BACKGROUND:**

Report of the Executive Director (Resources, Environment and Cultural Services) to Cabinet item 11 refers.

**LIST REFERENCE: 11/6/17-18**

<b>SUBJECT / TITLE OF REPORT</b>
Universal Credit

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	7 November 2017	No	Non-Key	Farhad Cantel 01707 357011 <a href="mailto:f.cantel@welhat.gov.uk">f.cantel@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
In noting the report the Cabinet agreed to write to the local MP expressing concerns about the financial difficulties Council residents would face with the roll out of Universal Credit resulting from delays in payments.

<b>BACKGROUND:</b>
Report of the Executive Director (Resources, Environment and Cultural Services) to Cabinet item 12 refers.

**LIST REFERENCE: 12/6/17-18**

**SUBJECT / TITLE OF REPORT**

Council Tax Support – Hardship Relief and Discretionary Housing Payment Update

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	7 November 2017	No	Non-Key	Farhad Cantel 01707 357011 <a href="mailto:f.cantel@welhat.gov.uk">f.cantel@welhat.gov.uk</a>	No	Resources

**DECISION:**

The Cabinet noted the quarterly update on the award of Council Tax support for the first half of the 2017/18 financial year.

**BACKGROUND:**

Report of the Executive Director (Resources, Environment and Cultural Services) to Cabinet item 13 refers.



**LIST REFERENCE: 13/6/17-18**

**SUBJECT / TITLE OF REPORT**

Cabinet Planning and Parking Panel – Appointment of Co-Opted Members

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Not Ward Specific	Cabinet	7 November 2017	No	Non-Key	Graham Seal 01707 357444 <a href="mailto:g.seal@welhat.gov.uk">g.seal@welhat.gov.uk</a>	-	-

**DECISION:**

The Cabinet appointed D.Fuller and M.Kandekore, Tenants' Panel representatives, as co-opted (non-voting) Members of the Cabinet Planning and Parking Panel.

**BACKGROUND:**

Report of the Executive Directors (Public Protection, Planning and Governance) to the Cabinet item 14 refers.

**LIST REFERENCE: 14/6/17-18**

**SUBJECT / TITLE OF REPORT**

Council's Affordable Housing Programme – Purchase of Properties From the Registered Provider, Home Group, As Part of Residential Development on the Former Onslow School Site, Hatfield

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Hatfield East	Cabinet	7 November 2017	No	Key Forward Plan Ref: FP815	Sian Chambers 01707 357640 <a href="mailto:s.chambers@welhat.gov.uk">s.chambers@welhat.gov.uk</a>	Yes by 16 November 2017	Social

**DECISION:**

1. The Cabinet agreed that the Council would enter into a suitable land and property purchase for 15 two-bedroom houses on the site with the properties owned and managed by the Council, and let at social rent.
2. The Cabinet agreed to the purchase of the new properties from Home Group with negotiations in progress to see if a further reduction in the price could be achieved.
3. Delegated authority was given to the Executive Director (Housing and Communities), in consultation with the Executive Member (Planning, Housing and Community) to agree amendments to the price on confirmation of any unforeseen/abnormal changes in costs impacting the viability of the scheme

**BACKGROUND:**

Exempt report of the Executive Director (Housing and Communities) to Cabinet item 17(a) refers. As the report contains confidential/exempt information it is not available to the press or public.

**LIST REFERENCE: 15/6/17-18**

<b>SUBJECT / TITLE OF REPORT</b>								
Land Surveys and Ground Contamination								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
2	All	Cabinet	7 November 2017	No	Key Forward Plan Ref: FP823	Andrew Harper 01707 357371 <a href="mailto:a.harper@welhat.gov.uk">a.harper@welhat.gov.uk</a>	Yes by 16 November 2017	Resources

<b>DECISION:</b>
The Cabinet agreed that the Council established frameworks for Land Surveys and Ground Investigation for a three year period (with one year extension) commencing on 1 December 2017.

<b>BACKGROUND:</b>
Exempt report of the Executive Director (Resources, Environment and Cultural Services) to Cabinet item 17(b) refers. As the report contains confidential/exempt information it is not available to the press or public.

**LIST REFERENCE: 16/6/17-18**

<b>SUBJECT / TITLE OF REPORT</b>								
CCTV Service Provision								
<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
2		Cabinet	7 November 2017	No	Key Forward Plan Ref: FP825	Andrew Harper 01707 357371 <a href="mailto:a.harper@welhat.gov.uk">a.harper@welhat.gov.uk</a>	Yes by 16 November 2017	Resources

<b>DECISION:</b>
<p>1. The Cabinet agreed that the Council enter into a Service Level Agreement with St Albans City and District Council to provide CCTV monitoring and maintenance services through Videcom Security Limited with the agreement to commence on 1 April 2018 and continue for a minimum period of 5 years, with an option to extend for a further 2 years.</p> <p>2. This recommendation was subject to the St Albans Cabinet agreeing to the award of contract to Videcom on 23 November 2017 and in the event that the Cabinet did not agree to the award of contract, a further report would be brought back to the Council's Cabinet with further options.</p>

<b>BACKGROUND:</b>
<p>Exempt report of the Executive Director (Resources, Environment and Cultural Services) to Cabinet item 17(c) refers. As the report contains confidential/exempt information it is not available to the press or public.</p>

**LIST REFERENCE: 17/6/17-18**

<b>SUBJECT / TITLE OF REPORT</b>								
Direct Debit Management System for Garden Waste Service								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2		Cabinet	7 November 2017	No	Non-Key	Nicola Webb 01707 357477 <a href="mailto:n.webb@welhat.gov.uk">n.webb@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
<ol style="list-style-type: none"> <li>1. The Cabinet agreed to appoint Capita Business Services Limited to provide the paperless direct debit management system for the Garden Waste service for a period of 2 years.</li> <li>2. A dispensation was given to the Council's Contract Procedure Rules, which would enable Capita Business Services Limited to be appointed without competition.</li> </ol>

<b>BACKGROUND:</b>
Exempt report of the Executive Director (Resources, Environment and Cultural Services) to Cabinet item 18 refers. As the report contains confidential/exempt information it is not available to the press or public.