



## **PUBLICATION OF DECISION LIST NUMBER 8/17-18**

MUNICIPAL YEAR 2017/18

Date Published: 12 January 2018

This document lists the decisions taken by the Cabinet at its meeting on 9 January 2018. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 26 January 2018) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Executive Director (Resources, Environment and Cultural Services).

If you have any queries or wish to obtain further report information or information on a decision please refer to:

Graham Seal, Governance Services Manager at the Council Offices,

Campus East, Welwyn Garden City, Herts AL8 6AE

Telephone number (01707) 357444 or e-mail [g.seal@welhat.gov.uk](mailto:g.seal@welhat.gov.uk)

## INDEX OF PUBLISHED CABINET DECISIONS

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
1/8/17-18	Cabinet	9 January 2018	1	Council Tax Base 2018/19	Budget and Policy Framework Item for Recommendation to the Council	All	No	Resources	1.
2/8/17-18	Cabinet	9 January 2018	1	Budget Proposals and Medium Term Forecasts 2018/19	Budget and Policy Framework Item for Recommendation to the Council	All	No	Resources	2.
3/8/17-18	Cabinet	9 January 2018	1	Equality Policy	Key Forward Plan Ref: FP832	All	No	Social	3.
4/8/17-18	Cabinet	9 January 2018	1	Risk Management	Non-Key	All	No	Resources	4.
5/8/17-18	Cabinet	9 January 2018	1	Appointment to Procurement Project Board	Non-Key	Not Ward Specific	-	-	5.
6/8/17-18	Cabinet	9 January 2018	2	Award of Contract for External Aids and Adaptions Work to Council Housing	Key Forward Plan Ref: FP833	All	Yes by 18 January 2018	Social	6.
7/8/17-18	Cabinet	9 January 2018	2	Campus West Cabinet Panel – 16 November 2017	Non-Key	All	No	Social	7.

**LIST REFERENCE: 1/8/17-18**

**SUBJECT / TITLE OF REPORT**

Council Tax Base 2018/19

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview & Scrutiny Committee
1	All	Cabinet	9 January 2018	No	Budget and Policy Framework Item for Recommendation to the Council	Farhad Cantel 01707 357011 <a href="mailto:f.cantel@welhat.gov.uk">f.cantel@welhat.gov.uk</a>	No	Resources

**DECISION:**

The Council's taxbase of 41,363.2 for the year 2018/19 was approved, incorporating an overall collection rate of 99.40% (the in-year target remained at 97.7%).

**BACKGROUND:**

Report of the Executive Director (Resources, Environment and Cultural Services) to the Cabinet item 7(a) refers.

**LIST REFERENCE: 2/8/17-18**

**SUBJECT / TITLE OF REPORT**

Budget Proposals and Medium Term Forecasts 2018/19

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview & Scrutiny Committee
1	All	Cabinet	9 January 2018	No	Budget and Policy Framework Item for Recommendation to the Council	Richard Baker 01707 357425 <a href="mailto:r.baker@welhat.gov.uk">r.baker@welhat.gov.uk</a>	No	Resources

**DECISION:**

The Cabinet approved the budget proposals for 2018/19 and noted that any comments from the Resources Overview and Scrutiny Committee would be returned to the Special Cabinet on 23 January 2018 for consideration before final recommendations were made to the Council.

**BACKGROUND:**

Report of the Executive Director (Resources, Environment and Cultural Services) to the Cabinet item 7(b) refers.

**LIST REFERENCE: 3/8/17-18**

**SUBJECT / TITLE OF REPORT**

Equality Policy

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	9 January 2018	No	Key Forward Plan Ref: FP832	Simone Chinman Russell 01707 357660 <a href="mailto:s.russell@welhat.gov.uk">s.russell@welhat.gov.uk</a>	No	Social

**DECISION:**

The new Equality Policy was approved.

**BACKGROUND:**

Report of the Executive Director (Housing and Communities) to the Cabinet item 7(c) refers.

**LIST REFERENCE: 4/8/17-18**

<b>SUBJECT / TITLE OF REPORT</b>
Risk Management

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	9 January 2018	No	Non-Key	Andy Cremer 01707 357169 <a href="mailto:a.cremer@welhat.gov.uk">a.cremer@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The current Strategic Risk Register and comments in respect of each risk where shown was noted.

<b>BACKGROUND:</b>
Report of the Executive Director (Public Protection, Planning and Governance) to the Cabinet item 8 refers.

**LIST REFERENCE: 5/8/17-18**

**SUBJECT / TITLE OF REPORT**

Appointment to Procurement Project Board

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Not Ward Specific	Cabinet	9 January 2018	No	Non-Key	Graham Seal 01707 357444 <a href="mailto:g.seal@welhat.gov.uk">g.seal@welhat.gov.uk</a>	-	-

**DECISION:**

Councillor S.Elam was appointed as a Member of the Splashlands Procurement Board.

**BACKGROUND:**

Report of the Executive Directors (Public Protection, Planning and Governance) to the Cabinet item 9 refers.

**LIST REFERENCE: 6/8/17-18**

<b>SUBJECT / TITLE OF REPORT</b>								
Award of Contract for External Aids and Adaptions Work to Council Housing								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
2	All	Cabinet	9 January 2018	No	Key Forward Plan Ref: FP833	Peter Gray 01707 357658 <a href="mailto:p.gray@welhat.gov.uk">p.gray@welhat.gov.uk</a>	Yes by 18 January 2018	Social

<b>DECISION:</b>
The Cabinet agreed that the contract for the provision of external aids and adaptations to Council properties (housing) be awarded to Gracelands Complete Maintenance Services Ltd.

<b>BACKGROUND:</b>
Exempt report of the Executive Director (Housing and Communities) to Cabinet item 12(a) refers. As the report contains confidential/exempt information it is not available to the press or public.



**LIST REFERENCE: 7/8/17-18**

<b>SUBJECT / TITLE OF REPORT</b>								
Campus West Cabinet Panel – 16 November 2017								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
2	All	Cabinet	9 January 2018	No	Non-Key	Graham Seal 01707 357444 <a href="mailto:g.seal@welhat.gov.uk">g.seal@welhat.gov.uk</a>	No	Social

<b>DECISION:</b>
It was noted that the proposed 2018/19 fees and charges for Campus West applicable from 1 April 2018 would be reported to the Resources Overview and Scrutiny Committee and Special Cabinet meeting on 23 January for recommendation to the Council meeting on 5 February 2018 for approval as part of the budget process.

<b>BACKGROUND:</b>
Exempt report of the Executive Director (Resources, Environment and Cultural Services) to Cabinet item 13 refers. As the report contains confidential/exempt information it is not available to the press or public.