



**OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014
RECORD OF OFFICER DECISION TAKEN UNDER DELEGATED AUTHORITY**

1. **SERVICE AREA**

2. **CASE REFERENCE**

3. **DECISION TITLE**

4. AUTHORITY TO TAKE THE DECISION (tick)

This decision has been taken under a specific express authorisation

This decision has been taken under a general authorisation

The effect of the decision is to:

(a) grant a permission or licence

(b) affect the rights of an individual

(c) award a contract or incur expenditure which materially affects the Council's financial position

5. DETAILS OF THE DECISION MAKING OFFICER

Name of decision making Officer

Job title

Signature

Date this decision was taken

6. DETAILS OF THE DECISION

Decision taken

To approve the Rechargeable Repairs Guidelines and Rates 2020

Reasons

In 2018/19 a review of current charges and guidelines was undertaken by the Commercial Manager in conjunction with our partnering contractor Mears. A review had not taken place since 2010.

Alternative options considered and reasons for their rejection (if any)

N/A

7. BACKGROUND PAPERS USED TO INFORM THE DECISION

Background Papers	Location
Consultation took place with property services team, legal team, housing team, leasehold team and the tenants.	

8. DETAILS OF ANY MEMBER(S) CONSULTED

N/A

I have been consulted and agree with the decision

Councillor

Name

Signature

Date

Councillor

Name

Signature

Date

In the case of a decision made under specific express authorisation, the name of any Member who has declared a conflict of interest

9. DETAILS OF ANY OFFICER(S) CONSULTED

N/A

I have been consulted and agree with the decision

Officer

Name

Signature

Date

Officer

Name

Signature

Date

10. OPINION OF DECISION MAKING OFFICER AS TO CONFIDENTIAL/EXEMPT INFORMATION

In my opinion this record and/or background papers contain confidential/exempt information and the material is therefore not to be placed on the website or disclosed to the public

N/A

11. ACTION FOLLOWING THE DECISION

Date of publication