



# WELWYN HATFIELD

## OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014 RECORD OF OFFICER DECISION TAKEN UNDER DELEGATED AUTHORITY

1. **SERVICE AREA**

Chief Executive

2. **CASE REFERENCE**

Not applicable

3. **DECISION  
TITLE**

Process for appointment of interim Chief Executive

4. **AUTHORITY TO TAKE THE DECISION**

**(tick)**

This decision has been taken under a specific express authorisation as Chief Executive and Head of Paid Service

This decision has been taken under a general authorisation

The effect of the decision is to:

(a) grant a permission or licence

(b) affect the rights of an individual

(c) award a contract or incur expenditure which materially affects the Council's financial position

5. **DETAILS OF THE DECISION MAKING OFFICER**

Name of decision making Officer

Rob Bridge

Job title

Chief Executive

Signature

Date this decision was taken

18<sup>th</sup> August 2020

## 6. DETAILS OF THE DECISION

Decision taken

To set up an appointments panel for the appointment of an interim Chief Executive Officer (CEO) for a period of up to 12 months.

Reasons

The current Chief Executive Officer (CEO) is leaving the council to another authority resulting in a vacancy for Welwyn Hatfield Borough Council. In consultation with all three Group Leaders, it has been agreed that the post should be best filled by an interim appointment at this time. This is to provide stability during the current challenges and debates in Hertfordshire with regards to local government re-organisation. The proposal is to appoint an interim CEO from within the council for up to 12 months. In order to do so, an appointments panel needs to be convened for the recruitment process. The Human Resources Manager will be the lead officer for this process.

The appointments panel will comprise the Leader, Deputy Leader, all Cabinet members, Leader of the Labour Group and Leader of the Liberal Democrat Group. An external advisor, will also be available to the panel.

Following a successful recruitment process, the appointment of the selected interim CEO will need to be ratified by Council.

## 7. BACKGROUND PAPERS USED TO INFORM THE DECISION

Background Papers	Location
NOT APPLICABLE	

## 8. DETAILS OF ANY MEMBER(S) CONSULTED

The following Members have been consulted and agree with the decision:

eCouncillor Tony Kingsbury

\_\_\_\_\_  
Name

Councillor Kieran Thorpe

\_\_\_\_\_  
Name

Councillor Malcolm Cowan

Name

In the case of a decision made under specific express authorisation, the name of any Member who has declared a conflict of interest

Not applicable

**9. OPINION OF DECISION MAKING OFFICER AS TO CONFIDENTIAL/EXEMPT INFORMATION**

In my opinion this record and/or background papers contain confidential/exempt information and the material is therefore not to be placed on the website or disclosed to the public

No

**10. ACTION FOLLOWING THE DECISION**

Date of publication