



**OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014
RECORD OF OFFICER DECISION TAKEN UNDER DELEGATED AUTHORITY**

1. **SERVICE AREA**

Environment

2. **CASE REFERENCE**

N / A

3. **DECISION
TITLE**

Tewin Road Service Level Agreement

4. **AUTHORITY TO TAKE THE DECISION**

(tick)

This decision has been taken under a specific express authorisation

This decision has been taken under a general authorisation

The effect of the decision is to:

(a) grant a permission or licence

(b) affect the rights of an individual

(c) award a contract or incur expenditure which materially affects
the Council's financial position

5. **DETAILS OF THE DECISION MAKING OFFICER**


Name of decision making Officer

Ka Ng

Job title

Chief Executive

Signature

 Ka Ng
2021.01.21 20:54:53 Z

Date this decision was taken

6. DETAILS OF THE DECISION

Decision taken

Award of Service Level Agreement (SLA) for the redevelopment of the Tewin Road Waste Depot

Reasons

On 9th July 2019, Cabinet agreed 'That delegated authority is given to the Corporate Director (Resources, Environment and Cultural Services) in consultation with Executive Member (Environment and Planning) to finalise the Service Level Agreement with Hertfordshire County Council (HCC) in line with the summary in Appendix 1 of this report' The SLA has now been finalised and includes the requirements in Appendix 1

Alternative options considered and reasons for their rejection (if any)

None needed to be considered

7. BACKGROUND PAPERS USED TO INFORM THE DECISION

Background Papers	Location
DRAFT SLA	PROCUREMENT

8. DETAILS OF ANY MEMBER(S) CONSULTED

I have been consulted and agree with the decision

Councillor

Stephen Boulton

Signature

Date 21 January 2021

In the case of a decision made under specific express authorisation, the name of any Member who has declared a conflict of interest

9. DETAILS OF ANY OFFICER(S) CONSULTED

I have been consulted and agree with the decision

Andrew Harper, Procurement Manager



Signature

21st January 2021

Durk Reyner, Head of Environment



Signature

21st January 2021

10. OPINION OF DECISION MAKING OFFICER AS TO CONFIDENTIAL/EXEMPT INFORMATION

In my opinion this record and/or background papers contain confidential/exempt information and the material is therefore not to be placed on the website or disclosed to the public

11. ACTION FOLLOWING THE DECISION

Date of publication

21 January 2021

Appendix 1 – Summary of Service Level Agreement

The SLA will be between Welwyn Hatfield Borough Council (WHBC) and Hertfordshire County Council (HCC).

- WHBC will retain ownership of the depot at Tewin Road.
- The SLA will commence in July 2019 and continue until construction of the depot has completed. HCC will then take a lease from WHBC for the Household Waste Site and the SLA will end.
- WHBC will work with HCC to agree all procurement strategies and suggested evaluation criteria. These will then be considered by the WHBC Mobilisation Board.
- WHBC will let all contracts. HCC will not be party to any of these contracts. If HCC are not content with the performance of any contract then their recourse will be to WHBC.
- All costs will be split equally between WHBC and HCC (unless specifically agreed in advance).
- Any disputes will be escalated through the management structure of each organisation. If agreement cannot be agreed then a mediator will be appointed.