



**OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014
RECORD OF OFFICER DECISION TAKEN UNDER DELEGATED AUTHORITY**

1. **SERVICE AREA**

Resources – ICT

2. **CASE REFERENCE**

3. **DECISION
TITLE**

To award a contract for ICT options appraisal and strategy development to SOCITM Advisory Limited for approximately £61,000.00

4. **AUTHORITY TO TAKE THE DECISION**

(tick)

This decision has been taken under a specific express authorisation

This decision has been taken under a general authorisation

The effect of the decision is to:

(a) grant a permission or licence

(b) affect the rights of an individual

(c) award a contract or incur expenditure which materially affects the Council's financial position

5. **DETAILS OF THE DECISION MAKING OFFICER**

Name of decision making Officer

Ka Ng

Job title

Chief Executive

Signature

Date this decision was taken

22 March 2021

6. DETAILS OF THE DECISION

Decision taken	To award a contract for ICT options appraisal and strategy development to SOCITM Advisory Limited for approximately £61,000.00. The award is through and accordance with the Government Digital Framework (G Cloud)
Reasons	SOCITM offered the best solution in accordance with the G Cloud Selection criteria

Alternative options considered and reasons for their rejection (if any)

Other options through the G Cloud were less compliant with the search criteria

7. BACKGROUND PAPERS USED TO INFORM THE DECISION

Background Papers	Location
G CLOUD SELECTION PROCESS	Head of Resources

8. DETAILS OF ANY MEMBER(S) CONSULTED :

The Cross Party Procurement Board have been consulted on the award decision

9. DETAILS OF ANY OFFICER(S) CONSULTED

I have been consulted and agree with the decision

Head of Resources
Richard Baker

Signature

22 March 21
Date

Procurement Manager
Andrew Harper

Signature

22nd March 21
Date

10. OPINION OF DECISION MAKING OFFICER AS TO CONFIDENTIAL/EXEMPT INFORMATION

In my opinion this record and/or background papers contain confidential/exempt information and the material is therefore not to be placed on the website or disclosed to the public

11. ACTION FOLLOWING THE DECISION

Date of publication

24 March 2021