



**OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014
RECORD OF OFFICER DECISION TAKEN UNDER DELEGATED AUTHORITY**

1. **SERVICE AREA**

Resources and Housing

2. **CASE REFERENCE**

C875

3. **DECISION
TITLE**

To award framework contracts for Professional Building Services

4. **AUTHORITY TO TAKE THE DECISION**

(tick)

This decision has been taken under a specific express authorisation

This decision has been taken under a general authorisation

The effect of the decision is to:

(a) grant a permission or licence

(b) affect the rights of an individual

(c) award a contract or incur expenditure which materially affects
the Council's financial position

5. **DETAILS OF THE DECISION MAKING OFFICER**

Name of decision making Officer

Ka Ng

Job title

Chief Executive

Signature

[Redacted Signature]

Date this decision was taken

6 April 2021

6. DETAILS OF THE DECISION

Decision taken

To award contracts for Professional Building Services for a three year period (with a possible one year extension) commencing on 1st June 2021:

- Lot 1 – Project Management, Quantity Surveying and CDM Services – Press and Starkey
- Lot 2 – Structural engineering Services – Aecom Limited
- Lot 3 – Mechanical and Electrical Services – Aecom Limited
- Lot 4 – Planning Services – Carter Jonas LLP

Reason

- 1) On 9th March 2021, Cabinet agreed that, subject to the agreement of the General Procurement Board, delegated authority is given to the Chief Executive, in consultation with the Executive Member for Resources, to award framework contracts for Professional Building Services.
- 2) On 10th March 2021, the General Procurement Board agreed to award the four framework contracts as stipulated above

Alternative options considered and reasons for their rejection (if any)

No other options were considered as these would not have been compliant with the public contracts regulations

7. BACKGROUND PAPERS USED TO INFORM THE DECISION

Background Papers	Location
TENDER EVALUATION REPORT CONSIDERED BY THE GENERAL PROCUREMENT BOARD ON 10 TH MARCH 2021	Procurement

8. DETAILS OF ANY MEMBER(S) CONSULTED :

I have been consulted and agree with the decision

Executive Member for Resources and Chair of
the General Procurement Board

Cllr Duncan Bell

29/03/2021

Signature

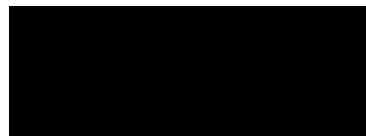
Date

9. DETAILS OF ANY OFFICER(S) CONSULTED

I have been consulted and agree with the decision

Procurement Manager

Andrew Harper



Signature

29th March 21

Date

10. OPINION OF DECISION MAKING OFFICER AS TO CONFIDENTIAL/EXEMPT INFORMATION

In my opinion this record and/or **background papers** contain confidential/exempt information and the material is therefore not to be placed on the website or disclosed to the public



11. ACTION FOLLOWING THE DECISION

Date of publication

6 April 2021