



## **PUBLICATION OF DECISION LIST NUMBER 7/11-12**

MUNICIPAL YEAR 2011/12

Date Published: 9 December 2011

This document lists the decisions taken by the Cabinet at its meeting on 6 December 2011. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 23 December 2011) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Head of Committee Management. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:

Graham Seal, Head of Committee Management at the Council Offices,  
Campus East, Welwyn Garden City, Herts AL8 6AE  
Telephone number (01707) 357444 or e-mail [g.seal@welhat.gov.uk](mailto:g.seal@welhat.gov.uk)

## INDEX OF PUBLISHED CABINET DECISIONS

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
1/7/11-12	Cabinet	6 December 2011	1	Local Development Framework	Non-Key	All	No	Environment	1
2/7/11-12	Cabinet	6 December 2011	1	Re-Letting of Garage Contract	Non-Key	All	No	Resources	2
3/7/11-12	Cabinet	6 December 2011	1	Capital Project: CCTV Transmission Conversion – Release of Funds	Non-Key	All	No	Resources	3
4/7/11-12	Cabinet	6 December 2011	1	Hatfield Swim Centre – Concrete Repairs	Non-Key	Hatfield Central	No	Resources	4
5/7/11-12	Cabinet	6 December 2011	1	University of Hertfordshire 2020 Estates Vision	Non-Key	Hatfield South	No	Environment	5
6/7/11-12	Cabinet	6 December 2011	2	Award of Sale of Recovered Glass Contract	Key Forward Plan Ref: FP529	All	No	Environment	6
7/7/11-12	Cabinet	6 December 2011	2	Write-Off over £10,000	Non-Key	Handside	No	Resources	7

**LIST REFERENCE: 1/7/11-12**

<b>SUBJECT / TITLE OF REPORT</b>
Local Development Framework

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	6 December 2011	No	Non-Key	Helen Courtney 01707 357504 <a href="mailto:h.courtney@welhat.gov.uk">h.courtney@welhat.gov.uk</a>	No	Environment

<b>DECISION:</b>
The Local Development Framework Annual Monitoring Report 2010/11 was approved for publication before 31 December 2011 and the Director (Strategy and Development) was given delegated authority to agree further minor alterations to finalise the document, following consultation with the Executive Member, Planning and Business and the Panel Chairman and Lead Opposition Member.

<b>BACKGROUND:</b>
Recommendation of the Cabinet Housing and Planning Panel on 17 November 2011 to the Cabinet item 9 refers.

**LIST REFERENCE: 2/7/11-12**

<b>SUBJECT / TITLE OF REPORT</b>
Re-Letting of Garage Contract

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	6 December 2011	No	Non-Key	Andrew Harper 01707 357371 <a href="mailto:a.harper@welhat.gov.uk">a.harper@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
A Member led Project Board would be appointed to oversee the procurement for the re-letting of the Council's garage contract.

<b>BACKGROUND:</b>
Report of the Director (Governance) to the Cabinet item 11 refers.

**LIST REFERENCE: 3/7/11-12**

<b>SUBJECT / TITLE OF REPORT</b>								
Capital Project: CCTV Transmission Conversion – Release of Funds								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	6 December 2011	No	Non-Key	Tim Beyer 01707 357309 <a href="mailto:t.beyer@welhat.gov.uk">t.beyer@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The funds of £30,000 in the capital programme for 2011/12 would be released to enable the project to convert public space camera network transmission to wireless to be undertaken.

<b>BACKGROUND:</b>
Report of the Director (Strategy and Development) to the Cabinet item 12 refers.

**LIST REFERENCE: 4/7/11-12**

<b>SUBJECT / TITLE OF REPORT</b>								
Hatfield Swim Centre – Concrete Repairs								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	Hatfield Central	Cabinet	6 December 2011	No	Non-Key	Graham Meikle 01707 357494 <a href="mailto:g.meikle@welhat.gov.uk">g.meikle@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
<p>The Cabinet noted that:-</p> <p>A programme to remove the chlorides by electronic extraction was required.</p> <p>It was likely that this process might need to be repeated on a smaller scale in future years.</p> <p>As an alternative to the specific future repeats, it might be prudent to install constant cathodic protection in the columns instead. In this eventuality a further report would be brought forward for the Cabinet's consideration.</p> <p>Other works to minimise the potential absorption of chlorides were to be progressed.</p> <p>The item in the current capital programme to replace and improve the roof finish at the Swim Centre had been deferred whilst the issues relating to the columns were resolved and it was now planned to try and do both jobs together, if possible, to minimise the disruption to the Swim Centre. This had meant that the budget for that project was planned to be rolled forward into 2012/3 and merged with the capital programme bid already made for the next financial year.</p> <p>In the event that the specialists advised the work needed to be done sooner than currently anticipated, the existing budget would be used to carry out the structural repairs with the roof works moving into 2012/3.</p> <p>Due to the highly specialised nature of the works planned, it might not be possible to obtain multiple, competitive quotes. This might need to be the subject of a future report if the appointment of the contractor required a dispensation to the Council's Contract Procedure Rules.</p>

<b>BACKGROUND:</b>
Report of the Director (Governance) to the Cabinet item 13 refers.

LIST REFERENCE: 5/7/11-12

SUBJECT / TITLE OF REPORT								
University of Hertfordshire 2020 Estates Vision								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield South	Cabinet	6 December 2011	No	Non-Key	Chris Conway 01707 357346 <a href="mailto:c.conway@welhat.gov.uk">c.conway@welhat.gov.uk</a>	No	Environment

DECISION:
The key principles which would guide the future vision of the University of Hertfordshire, subject to the details including the car park strategy being addressed through a masterplan were endorsed.

BACKGROUND:
Report of the Director (Strategy and Development) to the Cabinet item 14 refers.

**LIST REFERENCE: 6/7/11-12**

<b>SUBJECT / TITLE OF REPORT</b>								
Award of Sale of Recovered Glass Contract								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
2	All	Cabinet	6 December 2011	No	Key Forward Plan Ref: FP524	Andrew Harper 01707 357371 <a href="mailto:a.harper@welhat.gov.uk">a.harper@welhat.gov.uk</a>	No	Environment

<b>DECISION:</b>
A two year contract for colour separated glass and for mixed glass with an option to extend for a further year would be awarded to Viridor Limited commencing on 1February 2012.

<b>BACKGROUND:</b>
Exempt report of the Director (Finance and Operations) to Cabinet item 17(a) refers. As the report contains confidential/exempt information it is not available to the press or public.



LIST REFERENCE: 7/7/11-12

SUBJECT / TITLE OF REPORT								
Write-Off over £10,000								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Handside	Cabinet	6 December 2011	No	Non-Key	Farhad Cantel 01707 357011 <a href="mailto:f.cantel@welhat.gov.uk">f.cantel@welhat.gov.uk</a>	No	Resources

DECISION:
A non-domestic rate write-off of over £10,000 would be written off.

BACKGROUND:
Exempt report of the Director (Finance and Operations) to Cabinet item 18 refers. As the report contains confidential/exempt information it is not available to the press or public.