Application for a new property, business or building name or change of name

Name of Contact				
Company Name	if applicable)			
Contact Address				
		Postco	ode:	
How would y	ou prefer to be contacted	?		
Land Line Number		Nobile Number		
Fax Number		Email Address		
Application	Details			
Application Application for:	Numbered property – change of	f name		
	Numbered property – change o	e of name		
	Numbered property – change of Unnumbered property – change	e of name of name (alias)		
	Numbered property – change of Unnumbered property – change Numbered property – addition of the change of the chang	e of name of name (alias) ing a name		Please tid
	Numbered property – change of Unnumbered property – change of Numbered property – addition of Unnumbered property – assign Change of property / business	e of name of name (alias) ing a name		Please tid
Application for:	Numbered property – change of Unnumbered property – change of Numbered property – addition of Unnumbered property – assign Change of property / business	e of name of name (alias) ing a name	Postcode:	Please tid
Application for:	Numbered property – change of Unnumbered property – change of Numbered property – addition of Unnumbered property – assign Change of property / business erty Address:	e of name of name (alias) ing a name	Postcode:	Please ti
Application for: Current Full Prop	Numbered property – change of Unnumbered property – change of Numbered property – addition of Unnumbered property – assign Change of property / business erty Address:	e of name of name (alias) ing a name	Postcode:	Please ti

www.welhat.gov.uk



Declaration							
By signing/ticking the box below and submitting this application to the Council you are confirming that you are the legal owner of the property/development/land and as such have the right to make the application.							
Tick this box, save the completed form and submit by email.							
Or print this form and	sign and post.						
Name	Signed			Date /	1		
				Submit	Clear Form		
Further Infor	mation						
Please refer to the website/contact the Street Naming and Numbering Officer for current information on fees and charges, you will be sent an invoice for the charge.							
Next Step							
Naming and Numbering forward the change/ac	bmit by email, or print and return vang Officer will now check that the number of the Royal Mail. If the name resses are allocated in accordance	ew name is acceptab le is not acceptable yo	le. If it is, th	e Council wil	I then		
as soon as possible, s	and do not wish to allocate names to that the next step in the process levant Ward Member to decide upo	can be started. The 0	Council will t	-	-		
Contacts							
The Campus, Wel	d Numbering Officer, Welwyn wyn Garden City AL8 6AE) • Email: streetnamingand r	G	·		ices		
For office use only	<i>y</i> :.						
Date received by SNN Officer:		SNN Reference(s)	SNN				

Date received by SNN Officer:	SNN Reference(s)	SNN
Date Royal Mail Notified:	Date added to PAF:	
Distribution Date:	Addresses Allocated:	

Putting people first.

