



PUBLICATION OF DECISION LIST NUMBER 4/12-13

MUNICIPAL YEAR 2012/13

Date Published: 7 September 2012

This document lists the decisions taken by the Cabinet at its meeting on 4 September 2012. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 21 September 2012) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:
Graham Seal, Governance Services Manager at the Council Offices, Campus
East, Welwyn Garden City, Herts AL8 6AE
Telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk

INDEX OF PUBLISHED CABINET DECISIONS

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
1/4/12-13	Cabinet	4 September 2012	1	Council Policies and Procedure for Restoring Graves to Lawn	Non-Key	Hatfield South	No	Environment	1.
2/4/12-13	Cabinet	4 September 2012	1	Expansion and Improvements of Hatfield Hyde Cemetery	Non-Key	Hatfield South	No	Environment	2.
3/4/12-13	Cabinet	4 September 2012	1	Welwyn Hatfield Community Housing Trust Monitoring Report – 1 st Quarter 2012/13	Non-Key	All	No	Social	3.
4/4/12-13	Cabinet	4 September 2012	1	Performance Exception Report – August 2012	Non-Key	All	No	All	4.
5/4/12-13	Cabinet	4 September 2012	1	Risk Management	Non-Key	All	No	Resources	5.
6/4/12-13	Cabinet	4 September 2012	2	Insurance Renewal 2012	Non-Key	All	No	Resources	6.

LIST REFERENCE: 1/4/12-13

SUBJECT / TITLE OF REPORT								
Council Policies and Procedure for Restoring Graves to Lawn								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield South	Cabinet	4 September 2012	No	Non-Key	Rachael Walsh 01707 357182 r.walsh@welhat.gov.uk	No	Environment

DECISION:
The recommendations from the Environment Overview and Scrutiny Committee to approve a procedure to maintain the lawn cemetery and the policy which underpinned the principles of the lawn cemetery were adopted.

BACKGROUND:
Recommendation of the Environment Overview and Scrutiny Committee on 1 August 2012 to the Cabinet item 8(a) refers.

LIST REFERENCE: 2/4/12-13

SUBJECT / TITLE OF REPORT
Expansion and Improvements of Hatfield Hyde Cemetery

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield South	Cabinet	4 September 2012	No	Non-Key	Rachael Walsh 01707 357182 r.walsh@welhat.gov.uk	No	Resources

DECISION:
The Committee's recommendation to bring back into use reserved and unused burial plots which had or would eventually reach the end of their seventy five year licensing period was approved and the benefits of creating new garden areas along the drive into the main body of the cemetery were noted.

BACKGROUND:
Recommendation of the Environment Overview and Scrutiny Committee on 1 August 2012 to the Cabinet item 8(b) refers.

LIST REFERENCE: 3/4/12-13

SUBJECT / TITLE OF REPORT
Welwyn Hatfield Community Housing Trust Monitoring Report – 1 st Quarter 2012/13

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 September 2012	No	Non-Key	Sian Chambers 01707 357640 s.chambers@welhat.gov.uk	No	Resources

DECISION:
The Welwyn Hatfield Community Housing Trust monitoring report for the first quarter 2012/13 was noted, together with the concern expressed by the Panel about the void properties performance during this period.

BACKGROUND:
Recommendation of the Cabinet Housing and Planning Panel on 9 August 2012 to the Cabinet item 9 refers.

LIST REFERENCE: 4/4/12-13

SUBJECT / TITLE OF REPORT								
Performance Exception Report – August 2012								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 September 2012	No	Non-Key	Paul Underwood 01707 357220 p.underwood@welhat.gov.uk	No	All

DECISION:
That the performance exception report be noted and any proposed actions following the completion of the clinic meetings on 9 august 2012 approved.

BACKGROUND:
Report of the Director (Strategy and Development) to Cabinet item 11 refers.

LIST REFERENCE: 5/4/12-13

SUBJECT / TITLE OF REPORT
Risk Management

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 September 2012	No	Non-Key	Andy Cremer 01707 357169 a.cremer@welhat.gov.uk	No	Resources

DECISION:
The current Strategic Risk Register and top operational risks were reviewed, particularly ensuring that mitigation plans were in place where necessary and that the current status was correct with relevant controls assigned, and the comments in respect of each risk where shown were noted.

BACKGROUND:
Report of the Director (Governance) to Cabinet item 12 refers.

LIST REFERENCE: 6/4/12-13

SUBJECT / TITLE OF REPORT								
Insurance Renewal 2012								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	4 September 2012	No	Non-Key	Andrea Plucknett 01707 357453 a.plucknett@welhat.gov.uk	No	Resources

DECISION:
The decision made by the Director (Finance and Operations), in consultation with the Executive Member (Resources), in accordance with delegated authority to agree renewal terms for the Council's insurance policies was confirmed.

BACKGROUND:
Exempt report of the Director (Finance and Operations) to Cabinet item 15 refers. As the report contains confidential/exempt information it is not available to the press or public.