



PUBLICATION OF DECISION LIST NUMBER 8/12-13

MUNICIPAL YEAR 2012/13

Date Published: 7 December 2012

This document lists the decisions taken by the Cabinet at its meeting on 4 December 2012. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 21 December 2012) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:
Graham Seal, Governance Services Manager at the Council Offices, Campus
East, Welwyn Garden City, Herts AL8 6AE
Telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk

INDEX OF PUBLISHED CABINET DECISIONS

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
1/8/12-13	Cabinet	4 December 2012	1	Methods to Deliver an Affordable Housing Programme (To Include the Right to Buy for "One-for-One" Replacement Scheme	Budget and Policy Framework item for recommendation to Council Forward Plan Reference: FP570	All	No	Social	1.
2/8/12-13	Cabinet	4 December 2012	1	Council Tax Discounts and Exemptions Reform	Budget and Policy Framework item for recommendation to Council Forward Plan Reference: FP556	All	No	Resources	3.
3/8/12-13	Cabinet	4 December 2012	1	A Localised Council Tax Support Scheme	Budget and Policy Framework item for recommendation to Council Forward Plan Reference: FP557	All	No	Resources	4.
4/8/12-13	Cabinet	4 December 2012	1	Replacement Controllers for the PAC Security System, Campus East	Budget and Policy Framework item for recommendation to Council	Handside	No	Resources	5.

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5/8/12-13	Cabinet	4 December 2012	1	New Capital Budget for Hatfield Swim Centre – Air Handling Unit	Budget and Policy Framework item for recommendation to Council	Hatfield Central	No	Social	6.
6/8/12-13	Cabinet	4 December 2012	1	Capital Programme 2012/13 – Hatfield Leisure Centre Reception Refurbishment – Request for Additional Funding	Budget and Policy Framework item for recommendation to Council	Hatfield South	No	Social	7.
7/8/12-13	Cabinet	4 December 2012	1	Local Authority Mortgages Scheme (LAM)	Budget and Policy Framework item for recommendation to Council	Handside	No	Resources	8.
8/8/12-13	Cabinet	4 December 2012	1	Assets of Community Value – The Community Right to Bid	Forward Plan Reference: FP580	All	No	Resources	9.
9/8/12-13	Cabinet	4 December 2012	1	The Haldens and Knightsfield Parking Project	Forward Plan Reference: FP575	Haldens and Sherrards	No	Environment	10.
10/8/12-13	Cabinet	4 December 2012	1	Local Plan – Annual Monitoring Report	Forward Plan Reference FP569	All	No	Environment	11.
11/8/12-13	Cabinet	4 December 2012	1	Social Rented Housing Reform	Forward Plan Reference: FP571	All	No	Social	12.

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
12/8/12-13	Cabinet	4 December 2012	1	Hatfield Town Centre Car Parks – Proposed Parking Restrictions	Forward Plan Reference FP579	Hatfield Central	No	Environment	13.
13/8/12-13	Cabinet	4 December 2012	1	Addendum to the Residential Permit Parking Zone A04 and Dual Use Parking Bays – Removal of Parking Bay in Parkway, Welwyn Garden City	Non-Key	Handside	No	Environment	14.
14/8/12-13	Cabinet	4 December 2012	1	The Results of the Prospect Place and Hertford Road Permit Scheme Consultation – Consideration of Objections and Proposed Implementation	Non-Key	Welwyn West	No	Environment	15.
15/8/12-13	Cabinet	4 December 2012	1	The Allocation of the Annual Grants Fund	Non-Key	All	No	Social	16.
16/8/12-13	Cabinet	4 December 2012	1	Garages Contract – Interim Cover	Non-Key	All	No	Resources	17.
17/8/12-13	Cabinet	4 December 2012	1	Risk Management	Non-Key	All	No	Resources	18.
18/8/12-13	Cabinet	4 December 2012	1	Performance Exception Report – November 2012	Non-Key	All	No	All	19.

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
19/8/12-13	Cabinet	4 December 2012	1	Appointment of Representatives on Executive Outside Bodies	Non-Key	Not Ward Specific	No	-	20.
20/8/12-13	Cabinet	4 December 2012	2	Campus West Investment	Forward Plan Reference FP572	Handside	No	Social	21.
21/8/12-13	Cabinet	4 December 2012	2	Write Offs Over £10,000	Non-Key	All	No	Resources	22.
22/8/12-13	Cabinet	4 December 2012	2	Aids and Adaptations Contract	Non-Key	All	No	Social	23.
23/8/12-13	Cabinet	4 December 2012	2	White Lion House, Hatfield	Non-Key	Hatfield Central	No	Resources	24.

LIST REFERENCE: 1/8/12-13

SUBJECT / TITLE OF REPORT
Methods to Deliver an Affordable Housing Programme (To Include the Right to Buy for “One-for-One” Replacement Scheme)

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 December 2012	No	Budget and Policy Framework item for recommendation to Council Forward Plan Ref:FP570	Jeremy Morton 01707 357723 j.morton@welhat.gov.uk	No	Social

DECISION:
<p>An affordable housing programme would be delivered under the “one for one” replacement programme.</p> <p>A capital budget would be established as part of the 2013/14 budget process financed from Housing Revenue Account funds to be used to support elements of this programme where they met the regulations for operating the ring fenced account.</p> <p>The commencement of a procurement process to establish a framework of suitable Registered Providers to work in partnership with the Council to deliver additional affordable homes was agreed.</p> <p>The commencement of a procurement process to establish a framework of suitable consultants and contractors to support the Council to deliver new build affordable homes either in a framework procured by the Council or through a framework which had already been set up and used by a number of organisations was agreed.</p> <p>The employment of an additional full time post for a three year period from February 2013 to assist with the management of this programme was agreed on the basis that the annual cost to the General Fund would be offset by recharges to the Housing Revenue Account reflecting the amount of time spent by the team as a whole on delivering homes included in the ring fenced accounts.</p> <p>The Council was recommended to agree a one off growth of £12,000 during 2012/13 financed from the General Fund to pay for feasibility work required to progress the garage site infill programme, quotes having been obtained from a number of firms for this purpose.</p>

Delegated authority was given to the Director (Strategy and Development) and the Director (Finance and Operations), in consultation with the Executive Member (Housing and Community) and the Executive Member (Resources), to revise the indicative proportional funding as required to ensure the objectives of the replacement programme were met and to minimise the risk of incurring financial penalties.

Officers would present a monitoring report to the Cabinet Housing and Planning Panel on a quarterly basis setting out the financial position and progress of the delivery of additional homes.

Regular financial reporting would be included in the quarterly budgetary control information reported to Cabinet.

BACKGROUND:

Report of the Director (Strategy and Development) to Cabinet item 6(a) refers

LIST REFERENCE: 2/8/12-13

SUBJECT / TITLE OF REPORT								
Council Tax Discounts and Exemptions Reform								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 December 2012	No	Budget and Policy Framework item for recommendation to Council Forward Plan Ref:FP556	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:
<p>The Cabinet agreed to increase Council Tax income by amending Council Tax discounts and exemptions as follows:-</p> <ul style="list-style-type: none"> • to charge 100% Council Tax on second homes. • to reduce the six month exemption on empty properties to one month. • to remove the twelve months exemption on uninhabitable properties noting that there is no provision in the proposed legislation to reduce the number of months this exemption could be applied for (it must be zero or twelve). • to charge a 50% premium on empty properties that have been empty for two or more years. • to charge full Council Tax on empty properties with a mortgagee in possession. • to continue to send out hard copies of the Council Tax leaflet with Council Tax bills to assist those people who did not have access to the internet. <p>The Council was recommended to adopt these changes.</p>

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 6(b) refers

LIST REFERENCE: 3/8/12-13

SUBJECT / TITLE OF REPORT
A Localised Council Tax Support Scheme

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 December 2012	No	Budget and Policy Framework item for recommendation to Council Forward Plan Ref:FP557	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:
<p>The results from the consultation exercise and the response from the Equalities Impact Assessment forum were noted.</p> <p>Having reviewed the consultation results and the Equalities Impact Assessment, the Cabinet agreed the localised Council Tax support scheme consulted on noting that this would not attract transitional funding.</p> <p>The Council was recommended to adopt the localised Council Tax support scheme for Welwyn Hatfield.</p>

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 6(c) refers

LIST REFERENCE: 4/8/12-13

SUBJECT / TITLE OF REPORT
Replacement Controllers for the PAC Security System, Campus East

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Handside	Cabinet	4 December 2012	No	Budget and Policy Framework item for recommendation to Council	Mike Storey 01707 357457 m.storey@welhat.gov.uk	No	Resources

DECISION:
<p>The Council was recommended to establish and release a capital budget of £12,000 to allow emergency work to be undertaken to the PAC entry control system at the main Campus East Council offices Building.</p> <p>The Cabinet agreed a dispensation from Contract Procedure Rules to award a contract directly to Chubb on the grounds that they were only one of a small number of approved PAC agents authorised to work on the installation having extensive knowledge of working on the current system and held the current service contract.</p>

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 6(d) refers.

LIST REFERENCE: 5/8/12-13

SUBJECT / TITLE OF REPORT

New Capital Budget for Hatfield Swim Centre – Air Handling Unit

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield Central	Cabinet	4 December 2012	No	Budget and Policy Framework item for recommendation to Council	Paul Underwood 01707 357220 p.underwood@welhat.gov.uk	No	Social

DECISION:

The Council was recommended to set up and release a capital budget of £50,000 in 2012/13 for the procurement and replacement of an air handling unit at Hatfield Swim Centre.

BACKGROUND:

Report of the Director (Strategy and Development) to Cabinet item 6(e) refers.

LIST REFERENCE: 6/8/12-13

SUBJECT / TITLE OF REPORT
Capital Programme 2012/13 – Hatfield Leisure Centre Reception Refurbishment – Request for Additional Funding

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield South	Cabinet	4 December 2012	No	Budget and Policy Framework item for recommendation to Council	Paul Underwood 01707 357220 p.underwood@welhat.gov.uk	No	Social

DECISION:
The Council was recommended to increase the capital budget of £25,000 in 2012/13 for the Hatfield Leisure Centre reception refurbishment to enable the project to be completed in this financial year which would enable Finesse Leisure to generate an expected revenue saving of up to £14,500 per annum on employee costs at the centre forming part of an overall management fee saving for 2013/14.

BACKGROUND:
Report of the Director (Strategy and Development) to Cabinet item 6(f) refers.

LIST REFERENCE: 7/8/12-13

SUBJECT / TITLE OF REPORT								
Local Authority Mortgages Scheme (LAM)								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 December 2012	No	Budget and Policy Framework item for recommendation to Council	Bob Baldock 01707 357277 b.baldock@welhat.gov.uk Pam Kettle 01707 357275 p.kettle@welhat.gov.uk Chris Conway 01707 357346 c.conway@welhat.gov.uk	No	Resources

DECISION:
<p>Council resources would not be invested in the scheme given that:-</p> <ul style="list-style-type: none"> • the overall the scheme did not go very far in achieving the aims of stimulating the local housing market and the local economy; • the competing demands for the Council's own scarce capital funds; and • the real risk of state aid. <p>The Council was recommended to approve a one-off revenue cost of £5,000 to be met from balances for legal and other professional costs.</p>

BACKGROUND:
<p>Joint report of the Director (Governance), Director (Finance and Operations) and Director (Strategy and Development) to Cabinet item 6(g) refers.</p>

LIST REFERENCE: 8/8/12-13

SUBJECT / TITLE OF REPORT
Assets of Community Value – The Community Right to Bid

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 December 2012	No	Forward Plan Reference: FP580	Andy Cremer 01707 357169 a.cremer@welhat.gov.uk	No	Resources

DECISION:
The proposed procedures for dealing with applications made under the Assets of Community Value (England) Regulations 2012 were approved.

BACKGROUND:
Report of the Director (Governance) to Cabinet item 7(a) refers.

LIST REFERENCE: 9/8/12-13

SUBJECT / TITLE OF REPORT
The Haldens and Knightsfield Parking Project

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Haldens and Sherrards	Cabinet	4 December 2012	No	Forward Plan Reference: FP575	Martin Donohoe 01707 357550 m.donohoe@welhat.gov.uk	No	Environment

DECISION:
The work programme proposed in the roads surrounding Knightsfield and Haldens in Welwyn Garden City comprising a first phase to carry out parking improvements in residential areas to provide extra parking space where possible and to design and implement parking restrictions between the entrance to Shire Park at the junction of Knightsfield and Digswell Road and between the junctions of Sloansway and Haldens and Knightsfield and Haldens with a second phase to monitor the effect of displacement in nearby roads in the first six months dealing with any safety problems was approved, subject to consultation.

BACKGROUND:
Recommendation of the Cabinet Housing and Planning Panel on 22 October 2012 to the Cabinet item 7(b) refers.

LIST REFERENCE: 10/8/12-13

SUBJECT / TITLE OF REPORT
Local Plan – Annual Monitoring Report

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 December 2012	No	Forward Plan Reference: FP569	Helen Courtney 01707 357504 h.courtney@welhat.gov.uk	No	Environment

DECISION:
The Annual Monitoring Plan was approved for publication before 31 December 2012 and delegated authority given to the Head of Planning, in consultation with the Executive Member (Planning and Business) and the Chairman and Lead Opposition Member of the Cabinet Housing and Planning Panel, to make further minor amendments to finalise the Plan.

BACKGROUND:
Recommendation of the Cabinet Housing and Planning Panel on 29 November 2012 to the Cabinet item 7(c) refers.

LIST REFERENCE: 11/8/12-13

SUBJECT / TITLE OF REPORT
Social Rented Housing Reform

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 December 2012	No	Forward Plan Reference: FP571	Sian Chambers 01707 357640 s.chambers@welhat.gov.uk	No	Social

DECISION:
<p>The Council was recommended:-</p> <ul style="list-style-type: none"> • To adopt the Tenancy Strategy and Tenancy Policy. • To approve revisions to the Council's Housing Allocation Policy. • To delegate to the Director (Strategy and Development), in consultation with the Executive Member (Housing and Community), authority to make any minor changes to the Tenancy Strategy, Tenancy Policy and/or Housing Allocation Policy documents. <p>The task and finish Cabinet Review Group (Social Housing Reform) was wound up.</p>

BACKGROUND:
Recommendation of the Cabinet Housing and Planning Panel on 29 November 2012 to the Cabinet item 7(d) refers.

LIST REFERENCE: 12/8/12-13

SUBJECT / TITLE OF REPORT
Hatfield Town Centre Car Parks – Proposed Parking Restrictions

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 December 2012	No	Forward Plan Reference: FP579	Vikki Hatfield 01707 357555 v.hatfield@welhat.gov.uk	No	Environment

DECISION:
The proposed parking restrictions in Hatfield Town Centre car parks would be implemented and reviewed within six months of implementation.

BACKGROUND:
Recommendation of the Cabinet Housing and Planning Panel on 29 November 2012 to the Cabinet item 7(e) refers.

LIST REFERENCE: 13/8/12-13

SUBJECT / TITLE OF REPORT
Addendum to the Residential Permit Parking Zone A04 and Dual Use Parking Bays – Removal of Parking Bay in Parkway, Welwyn Garden City

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Handside	Cabinet	4 December 2012	No	Non-Key	Tracy Holman 01707 357552 t.holman@welhat.gov.uk	No	Environment

DECISION:
Having considered the objections received as part of the consultation on the proposal the Cabinet Panel's recommendation to approve the removal of a parking bay outside 62/64 Parkway and its replacement with a single yellow line parking restriction during the hours of 8.00am to 6.00pm on Monday to Saturday was approved.

BACKGROUND:
Recommendation of the Cabinet Housing and Planning Panel on 22 October 2012 to the Cabinet item 9(a) refers.

LIST REFERENCE: 14/8/12-13

SUBJECT / TITLE OF REPORT
The Results of the Prospect Place and Hertford Road Permit Scheme Consultation – Consideration of Objections and Proposed Implementation

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Welwyn West	Cabinet	4 December 2012	No	Non-Key	Martin Donohoe 01707 357550 m.donohoe@welhat.gov.uk	No	Environment

DECISION:
The Cabinet Panel’s recommendation that as the majority of residents were now opposed to a permit parking scheme no scheme should be implemented in Prospect Place or Hertford Road, Welwyn and that the objectors to the scheme as well as residents and businesses in these roads be informed with no further consultation taking place was approved.

BACKGROUND:
Recommendation of the Cabinet Housing and Planning Panel on 29 November 2012 to the Cabinet item 9(b) refers.

LIST REFERENCE: 15/8/12-13

SUBJECT / TITLE OF REPORT
The Allocation of the Annual Grants Fund

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 December 2012	No	Non-Key	Pam Kettle 01707 357275 p.kettle@welhat.gov.uk	No	Social

DECISION:
The recommendations of the Grants Board at its meeting on 13 November 2012 in respect of the allocation of the annual grants fund for 2013/14 taking account of a reduced budget were approved.

BACKGROUND:
Recommendation of the Grants Board on 13 November 2012 to the Cabinet item 11 refers.

LIST REFERENCE: 16/8/12-13

SUBJECT / TITLE OF REPORT
Garages Contract – Interim Cover

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 December 2012	No	Non-Key	Mike Storey 01707 357457 m.storey@welhat.gov.uk	No	Resources

DECISION:
Delegated authority was given to the Director (Finance and Operations), in consultation with the Executive Member (Housing and Community), to agree an extension to the existing garages maintenance contract with ABC via the public hotline if required pending the procurement of a contractor.

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 12 refers.

LIST REFERENCE: 13/8/12-13

SUBJECT / TITLE OF REPORT
Risk Management

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 December 2012	No	Non-Key	Andy Cremer 01707 357169 a.cremer@welhat.gov.uk	No	Resources

DECISION:
The current Strategic Risk Register and top operational risks were reviewed, particularly noting that relevant controls were assigned, ensuring mitigation plans with the correct current status were in place together with comments in respect of each risk where shown.

BACKGROUND:
Report of the Director (Governance) to Cabinet item 13 refers.

LIST REFERENCE: 18/8/12-13

SUBJECT / TITLE OF REPORT
Performance Exception Report – November 2012

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 December 2012	No	Non-Key	Paul Underwood 01707 357220 p.underwood@welhat.gov.uk	No	All

DECISION:
Strategic performance data was noted and any proposed actions following the completion of the clinic meetings on 8 November 2012 approved.

BACKGROUND:
Report of the Director (Strategy and Development) to Cabinet item 14 refers.

LIST REFERENCE: 19/8/12-13

SUBJECT / TITLE OF REPORT
Appointment of Representatives on Executive Outside Bodies

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Not Ward Specific	Cabinet	4 December 2012	No	Non-Key	Graham Seal 01707 357444 g.seal@welhat.gov.uk	No	-

DECISION:
Councillor L.Page was appointed as the Council's representative on the Finesse Leisure Trust in place of Councillor I.Dean.

BACKGROUND:
Agenda Item 15 refer.

LIST REFERENCE: 20/8/12-13

SUBJECT / TITLE OF REPORT								
Campus West Investment								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Handside	Cabinet	4 December 2012	No	Key Decision Forward Plan Reference: FP572	Paul Underwood 01707 357220 p.underwood@welhat.gov.uk	No	Social

DECISION:
<p>Officers were instructed to commence work on a project programme and timetable to deliver investment in new Campus West services as recommended by the Campus West Cabinet Panel.</p> <p>The Council was recommended to set up and release a capital budget of £50,000 in 2012/13 to enable Officers to commission architectural designs and drawings to support the Campus West business plan to enable the proposed work to be verified as technically possible in the order proposed and to ensure that the business plan was robust.</p> <p>A further report to release the remaining capital funding for 2013/14 would be made once the business plan was finalised and technical designs had been completed.</p>

BACKGROUND:
<p>Exempt report of the Director (Strategy and Development) to Cabinet item 18(a) refers. As the report contains confidential/exempt information it is not available to the press or public.</p>

LIST REFERENCE: 21/8/12-13

SUBJECT / TITLE OF REPORT
Write Offs Over £10,000

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	4 December 2012	No	Non-Key	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:
The write off of two non domestic rate accounts of over £10,000 totalling £31,272.71 was approved.

BACKGROUND:
Exempt report of the Director (Finance and Operations) to Cabinet item 19 refers. As the report contains confidential/exempt information it is not available to the press or public.

LIST REFERENCE: 22/8/12-13

SUBJECT / TITLE OF REPORT
Aids and Adaptations Contract

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	4 December 2012	No	Non-Key	Andrew Harper 01707 357371 a.harper@welhat.gov.uk	No	Social

DECISION:
<p>Delegated authority was given to the Director (Strategy and Development), in consultation with the Executive Member (Housing and Community), to end the current aids and adaptations contract at the earliest opportunity, these negotiations to include the payment of compensation to the Council.</p> <p>Delegated authority was given to the Director (Strategy and Development) to enter into a short term contract with the second cheapest contractor P and P Cambell whilst a review of the service was undertaken and a new procurement process put into place.</p>

BACKGROUND:
<p>Exempt report of the Director (Strategy and Development) to Cabinet item 20 refers. As the report contains confidential/exempt information it is not available to the press or public.</p>

LIST REFERENCE: 23/8/12-13

SUBJECT / TITLE OF REPORT
White Lion House, Hatfield

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Hatfield Central	Cabinet	4 December 2012	No	Non-Key	Mike Storey 01707 357457 m.storey@welhat.gov.uk	No	Resources

DECISION:

All of the remaining unactioned Notices to Treat affecting the residential portions of White Lion House, Hatfield would be withdrawn thus cancelling out the Council's remaining compulsory process powers over this part of the building.

BACKGROUND:

Exempt report of the Director (Finance and Operations) to Cabinet item 21 refers. As the report contains confidential/exempt information it is not available to the press or public.