

PUBLICATION OF DECISION LIST NUMBER 6/13-14

MUNICIPAL YEAR 2013/14

Date Published: 8 November 2013

This document lists the decisions taken by the Cabinet at its meeting on 5 November 2013. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 22 November 2013) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:
Graham Seal, Governance Services Manager at the Council Offices, Campus
East, Welwyn Garden City, Herts AL8 6AE
Telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk

INDEX OF PUBLISHED CABINET DECISIONS

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
1/6/13-14	Cabinet	5 November 2013	1	Housing and Homelessness Strategy 2013/18	Budget and Policy Framework Item for Recommendation to the Council Key Forward Plan Ref: FP613	All	No	Social	1.
2/6/13-14	Cabinet	5 November 2013	1	Planning Enforcement Plan	Key Forward Plan Ref: FP610	All	No	Environment	2.
3/6/13-14	Cabinet	5 November 2013	1	Private Sector Housing Service and Reviewed Amenity Standards	Non-Key	All	No	Social	3.
4/6/13-14	Cabinet	5 November 2013	1	Panshanger Airfield Historic Assessment	Non-Key	Panshanger	No	Environment	4.
5/6/13-14	Cabinet	5 November 2013	1	Revenue Budget Monitoring at 30 September 2013 (Month 6)	Non-Key	All	No	Resources	5.
6/6/13-14	Cabinet	5 November 2013	1	Capital Budget Monitoring at 30 September 2013 (Month 6)	Non-Key	All	No	Resources	6.
7/6/13-14	Cabinet	5 November 2013	1	Treasury Management Strategy Mid-Year Report	Non-Key	All	No	Resources	7.

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
8/6/13-14	Cabinet	5 November 2013	1	Council Tax Support – Hardship Relief and Discretionary Housing Payment Update	Non-Key	All	No	Resources	8.
9/6/13-14	Cabinet	5 November 2013	2	The Sale of Two Garage Areas in Hall Grove, Welwyn Garden City for Residential Development	Key Forward Plan Ref: FP617	Howlands	No	Resources	9.
10/6/13-14	Cabinet	5 November 2013	2	CP Plus Contract Extension	Non-Key	All	No	Resources	10.

LIST REFERENCE: 1/6/13-14

SUBJECT / TITLE OF REPORT
Housing and Homelessness Strategy 2013/18

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	5 November 2013	No	Recommendation to the Council Key Forward Plan Ref: FP613	Jagdish Jethwa 01707 357352 j.jethwa@welhat.gov.uk	No	Social

DECISION:
The Housing and Homelessness Strategy 2013/18, as updated and amended by the Cabinet Housing and Planning Panel following consultation, was agreed and recommended to the Council for adoption.

BACKGROUND:
Recommendation of the Cabinet Housing and Planning Panel on 14 October 2013 to the Cabinet item 6(a) refers.

LIST REFERENCE: 2/6/13-14

SUBJECT / TITLE OF REPORT								
Planning Enforcement Plan								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	5 November 2013	No	Key Forward Plan Ref: FP610	Charles Allingham 01707 357466 c.allingham@welhat.gov.uk	No	Environment

DECISION:
The Planning Enforcement Plan was approved.

BACKGROUND:
Recommendation of the Development Management Committee on 10 October 2013 to the Cabinet item 7(a) refers.

LIST REFERENCE: 3/6/13-14

SUBJECT / TITLE OF REPORT
Private Sector Housing Service and Reviewed Amenity Standards

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	5 November 2013	No	Non-Key	Elizabeth McLellan 01707 357933 e.mclellan@welhat.gov.uk	No	Social

DECISION:
The Amenity Standards for Licensable and Non Licensable Houses in Multiple Occupation, as updated following review by the Social Overview and Scrutiny Committee, were approved.

BACKGROUND:
Recommendation of the Social Overview and Scrutiny Committee on 30 September 2013 to the Cabinet item 8(a) refers.

LIST REFERENCE: 4/6/13-14

SUBJECT / TITLE OF REPORT								
Panshanger Airfield Historic Assessment								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Panshanger	Cabinet	5 November 2013	No	Non-Key	Sarah Barker 01707 357539 s.barker@welhat.gov.uk	No	Environment

DECISION:

The airfield site was not considered to meet the criteria for Conservation Area designation as it had become fragmented over time and overall, in its current form, was not of special architectural or historic interest.

One structure, the Mess Block on the north site should be considered for further investigation, by English Heritage, with a view to determining its eligibility to be added to the List of Buildings of Special Architectural and Historic Interest on the basis that if it was listed this would provide grounds to ensure that archaeological recording was undertaken if the interior was altered and should it not be listed, if any alterations were proposed, consideration should be given for its archaeological recording.

A second structure, the Decoy Site Control Room, which was some distance from the airfield, should be considered for further investigation by English Heritage in order for them to determine whether it was eligible to be added to the List of Buildings of Special Architectural and Historic Interest, or to be scheduled for its architectural interest.

Should the elements that were recommended for consideration for statutory listing be listed, the contribution of their settings to the buildings' significance should be preserved or enhanced.

The Blister Hangers were not sufficiently unusual to warrant listing.

In advance of any potential changes of use that might have an impact on the historic interest of the site and all associated buildings and structures, provision should be made for them to be appropriately recorded.

Whatever the final outcome, the Council should make every effort to ensure that the heritage of this site was not forgotten.

Authority was delegated to the Head of Planning to carry out these recommendations and forward the evidence as set out in the assessment to English Heritage for their consideration.

BACKGROUND:

Recommendation of the Cabinet Housing and Planning Panel on 14 October 2013 to the Cabinet item 9(a) refers.

LIST REFERENCE: 5/6/13-14

SUBJECT / TITLE OF REPORT								
Revenue Budget Monitoring at 30 September 2013 (Month 6)								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	5 November 2013	No	Non-Key	Daniel Williams 01707 357389 d.williams@welhat.gov.uk	No	Resources

DECISION:
<p>The changes to the forecast outturn as at 30 September 2013 were agreed and included in the current budget, which in turn would then be used as the basis of comparison to the forecast outturn.</p> <p>All service managers should be informed that any significant changes to the forecast outturn which could not be met by a similar level of savings would need a report to Cabinet to request additional funds.</p> <p>The position on debts and rechargeable works was noted.</p>

BACKGROUND:
Report of the Director (Finance and Operation) to Cabinet item 12 refers.

LIST REFERENCE: 6/6/13-14

SUBJECT / TITLE OF REPORT
Capital Budget Monitoring at 30 September 2013 (Month 6)

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	5 November 2013	No	Non-Key	Tracy Fortune 01707 357219 t.fortune@welhat.gov.uk	No	Resources

DECISION:
<p>The overall position on capital spending (including the Major Repairs Allowance), funding and reserves, the current budget, prudential indicators and the risks relating to the capital programme and funding was noted.</p> <p>The forecast outturn was approved with a view to amending the current budget and the phasing of schemes would be continually reviewed with consideration given as to whether there would be slippage into 2014/15.</p>

BACKGROUND:
Report of the Director (Finance and Operation) to Cabinet item 13 refers.

LIST REFERENCE: 7/6/13-14

SUBJECT / TITLE OF REPORT								
Treasury Management Strategy Mid-Year Report								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	5 November 2013	No	Non-Key	Andrea Plucknett 01707 357453 a.plucknett@welhat.gov.uk	No	Resources

DECISION:
The current treasury position and treasury management indicators was noted.

BACKGROUND:
Report of the Director (Finance and Operation) to Cabinet item 14 refers.

LIST REFERENCE: 8/6/13-14

SUBJECT / TITLE OF REPORT
Council Tax Support – Hardship Relief and Discretionary Housing Payment Update

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	5 November 2013	No	Non-Key	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:
The quarterly update report was noted.

BACKGROUND:
Report of the Director (Finance and Operation) to Cabinet item 15 refers.

LIST REFERENCE: 9/6/13-14

SUBJECT / TITLE OF REPORT
The Sale of Two Garage Areas in Hall Grove, Welwyn Garden City for Residential Development

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Howlands	Cabinet	5 November 2013	No	Key Forward Plan Ref: FP617	Geoff Sampson 01707 357458 g.sampson@welhat.gov.uk	No	Resources

DECISION:
<p>Two adjoining sites in Hall Grove, Welwyn Garden City should be sold for a combined sum of £210,000.</p> <p>A covenant would be placed on the sites allowing the development of a maximum of seven three bed residential properties only to ensure that the Council was able to seek a further capital receipt in the future if a planning consent for more than seven unites has subsequently secured.</p> <p>The Council would enter into a Section 106 agreement to allow planning consent to be granted and be bound by this agreement until such time as the sale completed.</p>

BACKGROUND:
<p>Exempt report of the Director (Finance and Operations) to Cabinet item 18(a) refers. As the report contains confidential/exempt information it is not available to the press or public.</p>

LIST REFERENCE: 10/6/13-14

SUBJECT / TITLE OF REPORT
CP Plus Contract Extension

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call- in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	5 November 2013	No	Non-Key	Vikki Hatfield 01707 357555 v.hatfield@welhat.gov.uk	No	Resources

DECISION:
The CP Plus car parks contract would be extended for a further two years at the end of the initial term of the contract on 30 September 2015 on the basis that this would deliver savings over the total period from 2015/16 to 2016/17 with current standards maintained and no service reduction.

BACKGROUND:
Exempt report of the Director (Finance and Operations) to Cabinet item 19 refers. As the report contains confidential/exempt information it is not available to the press or public.