



PUBLICATION OF DECISION LIST NUMBER 10/13-14

MUNICIPAL YEAR 2013/14

Date Published: 7 March 2014

This document lists the decisions taken by the Cabinet at its meeting on 4 March 2014. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 21 March 2014) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:
Graham Seal, Governance Services Manager at the Council Offices, Campus
East, Welwyn Garden City, Herts AL8 6AE
Telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk

INDEX OF PUBLISHED CABINET DECISIONS

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
1/10/13-14	Cabinet	4 March 2014	1	Hertfordshire Waste Partnership Capital Programme for Recycling Bins – Capital Works	Budget and Policy Framework Item for Recommendation to the Council	All	No	Environment	1.
2/10/13-14	Cabinet	4 March 2014	1	Release of Capital Funds – Approved Housing Revenue Account Capital Budget 2014/15 (Forward Plan Reference FP642)	Key (Budget and Policy Framework Item)	All	No	Resources	2.
3/10/13-14	Cabinet	4 March 2014	1	Welwyn Hatfield Community Housing Trust – Provision of Additional Community Services	Key Decision not on Forward Plan (Budget and Policy Framework Item)	All	No	Resources	3.
4/10/13-14	Cabinet	4 March 2014	1	Release of Capital Funds – Disabled Facilities Grant and Private Sector Renewal 2014/15 (Forwards Plan Reference FP642)	Key Decision not on Forward Plan	All	No	Social	4.
5/10/13-14	Cabinet	4 March 2014	1	Council's Affordable Housing Programme – Funding Welwyn Garden City Housing Association to Deliver Five Affordable	Key Decision not on Forward Plan	All	No	Social	5.

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				Homes					
6/10/13-14	Cabinet	4 March 2014	1	Capital Programme 2014/15 – Release of Funds	Non-Key	All	No	Resources	6.
7/10/13-14	Cabinet	4 March 2014	1	Capital Programme 2014/15 Release of Funds	Key Decision not on Forward Plan	All	No	Environment	7.
8/10/13-14	Cabinet	4 March 2014	1	Performance Exception Report – February 2014	Non-Key	All	No	Resources	8.
9/10/13-14	Cabinet	4 March 2014	2	Council Tax Support – Fraudulent Claims	Non-Key	All	No	Resources	9.
10/10/13-14	Cabinet	4 March 2014	2	New Bailiff Fee Regulations	Non-Key	All	No	Resources	10.
11/10/13-14	Cabinet	4 March 2014	2	Extension of Garage Maintenance Contract	Non-Key	All	No	Resources	11.
12/10/13-14	Cabinet	4 March 2014	2	Award of Responsive Maintenance Contract	Non-Key	All	No	Resources	12.

LIST REFERENCE: 1/10/13-14

SUBJECT / TITLE OF REPORT
Hertfordshire Waste Partnership Capital Programme for Recycling Bins – Capital Works

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 March 2014	No	Recommendation to the Council	Durk Reyner 01707 357160 d.reyner@welhat.gov.uk	No	Environment

DECISION:
The Council was recommended to approve a capital budget of £78,000 in 2013/14, in addition to the £15,000 already included in the 2014/15 approved capital budget, noting that this would be matched by grant funding from the Hertfordshire County Council Hertfordshire Waste Partnership on the basis that any unspent money would be rolled into 2014/15 for spend in that year.

BACKGROUND:
Recommendation of the Development Management Committee on 9 January 2014 to the Cabinet item 6(a) refers.

LIST REFERENCE: 2/10/13-14

SUBJECT / TITLE OF REPORT

Release of Capital Funds – Approved Housing Revenue Account Capital Budget 2014/15 (Forward Plan Reference FP642)

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Panshanger	Cabinet	4 March 2014	No	Non-Key	Sian Chambers 01707 357640 s.chambers@welhat.gov.uk	No	Social

DECISION:

The release of the approved Housing Revenue Account capital budget of £11,352,880 for 2014/15 managed by the Welwyn Hatfield Community Housing Trust and funded by the Major Repairs Allowances was approved.
The approved capital budget of £150,000, in 2014/15 for an electronic document management system to manage housing files and documents was released.

BACKGROUND:

Recommendations of the Social Overview and Scrutiny Sub-Committee on 6 January 2014 to the Cabinet item 10 refers.

LIST REFERENCE: 3/10/13-14

SUBJECT / TITLE OF REPORT								
Welwyn Hatfield Community Housing Trust – Provision of Additional Community Services								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 March 2014	No	Non-Key	Tim Beyer 01707 357309 t.beyer@welhat.gov.uk	No	Resources

DECISION:
<p>The Cabinet agreed in principle to the transfer of the management of the Jim Mcdonald Centre and the community bus service to the Welwyn Hatfield Community Housing Trust.</p> <p>The Cabinet noted the work to be undertaken in connection with the proposed transfer.</p> <p>A further report would be bought to the Cabinet for its formal agreement to the transfer upon completion of that work.</p>

BACKGROUND:
<p>Report of the Director (Strategy and Development) to Cabinet item 12 refers.</p>

LIST REFERENCE: 4/10/13-14

SUBJECT / TITLE OF REPORT								
Release of Capital Funds – Disabled Facilities Grant and Private Sector Renewal 2014/15 (Forward Plan Reference FP642)								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 March 2014	No	Non-Key	Sian Chambers 01707 357640 s.chambers@welhat.gov.uk	No	Resources

DECISION:
The release of the approved capital budget of £620,000 for the payment of Disabled Facilities Grants and Private Sector Renewal grants/loans during 2014/15 was approved.

BACKGROUND:
Report of the Director (Strategy and Development) to Cabinet item 13 refers.

LIST REFERENCE: 5/10/13-14

SUBJECT / TITLE OF REPORT
Council's Affordable Housing Programme – Funding Welwyn Garden City Housing Association to Deliver Five Affordable Homes

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 March 2014	No	Non-Key	Jeremy Morton 01707 357723 j.morton@welhat.gov.uk	No	Resources

DECISION:
<p>The Welwyn Garden City Housing Association would be provided with direct grant funding from Right to Buy receipts at the allowed amount of 30% eligible costs to deliver one one bedroom and four two bedroom flats noting, that based on current estimates the grant funding required was £199,000, but that this might change depending on the final development costs and be subject to the Council receiving nomination rights to the properties.</p> <p>The grant payment would be made in two stages estimated to be £119,000 for three completed units by June 2014 and £80,000 on completion of the final two properties and on confirmation that possessory title of additional land had been secured by the Welwyn Garden City Housing Association.</p> <p>Authority was delegated to the Directors (Strategy and Development) and (Finance and Operations), in consultation with the Executive Members (Housing and Community) and (Resources), to agree a variation to the grant payment, providing it did not exceed 30% of eligible costs.</p>

BACKGROUND:
Report of the Director (Strategy and Development) to Cabinet item 14 refers.

LIST REFERENCE: 6/10/13-14

SUBJECT / TITLE OF REPORT								
Capital Programme 2014/15 – Release of Funds								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 March 2014	No	Non-Key	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:
The approved capital funds of £82,000 for ITC projects were released from the 2014/15 capital programme.

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 15 refers.

LIST REFERENCE: 7/10/13-14

SUBJECT / TITLE OF REPORT
Capital Programme 2014/15 Release of Funds

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 March 2014	No	Non-Key	Durk Reyner 01707 357160 d.reyner@welhat.gov.uk	No	Resources

DECISION:
Approved capital funding of £110,000 was released from the 2014/15 programme for parking bays (residential off-street parking), play area replacement, Alban Way replacement of surface, litter bins and recycling and refuse improvements (bins).

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 16 refers.

LIST REFERENCE: 8/10/13-14

SUBJECT / TITLE OF REPORT								
Performance Exception Report – February 2014								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 March 2014	No	Non-Key	Paul Underwood 01707 357220 p.underwood@welhat.gov.uk	No	Resources

DECISION:								
The performance exception report was noted and any proposed actions highlighted approved.								

BACKGROUND:								
Report of the Director (Strategy and Development) to Cabinet item 17 refers.								

LIST REFERENCE: 9/10/13-14

SUBJECT / TITLE OF REPORT								
Council Tax Support – Fraudulent Claims								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Hollybush	Cabinet	4 March 2014	No	Forward Plan Reference FP639	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:
The report was noted.

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 18 refers

LIST REFERENCE: 10/10/13-14

SUBJECT / TITLE OF REPORT
New Bailiff Fee Regulations

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Handside	Cabinet	4 March 2014	No	Non-Key	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:
The report was noted.

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 19 refers.

LIST REFERENCE: 11/10/13-14

SUBJECT / TITLE OF REPORT								
Extension of Garage Maintenance Contract								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	4 March 2014	No	Non-Key	Andrew Harper 01707 357371 a.harper@welhat.gov.uk	No	Environment

DECISION:
The Cabinet granted a dispensation to Contract Procedure Rules and agreed to the extension of the garage maintenance contract with RPT Building and Maintenance for a period of twelve months until 30 April 2015.

BACKGROUND:
Exempt report of the Director (Finance and Operations) to Cabinet item 20 refers.

LIST REFERENCE: 12/10/13-14

SUBJECT / TITLE OF REPORT								
Award of Responsive Maintenance Contract								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	4 March 2014	No	Non-Key	Andrew Harper 01707 357371 a.harper@welhat.gov.uk	No	Resources

DECISION:
<p>The the following companies were admitted to the framework:</p> <ul style="list-style-type: none"> D Smith Builders (Welwyn) Limited Purdy Contracts Limited RCP Contractors Limited <p>The following companies were appointed as reserve bidders:</p> <ul style="list-style-type: none"> Barclay Brothers CS Limited T Brown Group Graham Asset Management Limited Furlong and Higgs Limited <p>The contract would start from 1 April 2014 for a period of three years with a one year optional extension.</p>

BACKGROUND:
Exempt report of the Director (Finance and Operations) to Cabinet item 23 refers.