



## **PUBLICATION OF DECISION LIST NUMBER 2/14-15**

MUNICIPAL YEAR 2014/15

Date Published: 11 July 2014

This document lists the decisions taken by the Cabinet at its meeting on 7 July 2014. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 25 July 2014) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:  
Graham Seal, Governance Services Manager at the Council Offices, Campus  
East, Welwyn Garden City, Herts AL8 6AE  
Telephone number (01707) 357444 or e-mail [g.seal@welhat.gov.uk](mailto:g.seal@welhat.gov.uk)

## INDEX OF PUBLISHED CABINET DECISIONS

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
1/2/14-15	Cabinet	7 July 2014	1	Treasury Management Annual Report 2013/14 and Amendment to Treasury Management Strategy 2014/15	Budget and Policy Framework Item for Recommendation to the Council	All	No	Resources	1.
2/2/14-15	Cabinet	7 July 2014	1	Revenue Budget Outturn Report for the Financial Year 2013-14	Key Forward Plan Ref: FP658	All	No	Resources	2.
3/2/14-15	Cabinet	7 July 2014	1	2013/14 Capital Outturn	Key Forward Plan Ref: FP658	All	No	Resources	3.
4/2/14-15	Cabinet	7 July 2014	1	Release of Budget for Ground Remediation in the Former Hatfield Housing Office Car Park	Key Forward Plan Ref: FP667	Hatfield Central	No	Resources	4.
5/2/14-15	Cabinet	7 July 2014	1	Release of Capital – High View	Key Forward Plan Ref: FP655	South Hatfield	No	Resources	5.
6/2/14-15	Cabinet	7 July 2014	1	Release of Capital – Hatfield Town Centre Property Refurbishment	Non-Key	Hatfield Central	No	Resources	6.
7/2/14-15	Cabinet	7 July 2014	1	Bluebridge Road and The Gardens, Brookmans Park - Junction Protection	Non-Key	Brookmans Park	No	Environment	7.

<b>List Ref.</b>	<b>Decision Made by</b>	<b>Date of Decision</b>	<b>Part 1/2</b>	<b>Subject/Title of Report</b>	<b>Category of Decision</b>	<b>Affected Wards</b>	<b>Eligible for Call-In &amp; Date Decision must be called in by (If applicable)</b>	<b>Appropriate Overview and Scrutiny Committee</b>	<b>Page No.</b>
8/2/14-15	Cabinet	7 July 2014	1	Station Close, Brookmans Park – Resident Permit Parking Scheme	Non-Key	Brookmans Park	No	Environment	8.
9/2/14-15	Cabinet	7 July 2014	1	Release of Budget for Fascia Improvements to Five Units at Fiddlebridge	Non-Key	Hatfield Central	No	Resources	9.
10/2/14-15	Cabinet	7 July 2014	2	Contract Award – Minor Landscaping Works	Key Forward Plan Ref: FP663	All	No	Environment	10.
11/2/14-15	Cabinet	7 July 2014	2	UPM Contract Extension	Non-Key	All	No	Environment	11.
12/2/14-15	Cabinet	7 July 2014	2	Contract Award – Footway Repairs	Non-Key	All	No	Resources	12.

**LIST REFERENCE: 1/2/14-15**

<b>SUBJECT / TITLE OF REPORT</b>								
Treasury Management Annual Report 2013/14 and Amendment to Treasury Management Strategy 2014/15								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	7 July 2014	No	Recommendation to the Council	Andrea Plucknett 01707 357453 <a href="mailto:a.plucknett@welhat.gov.uk">a.plucknett@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
Actual treasury management prudential indicators for 2013/14 were noted and the Council was recommended to approve an amendment to the Treasury Management Strategy for 2014/15 to permit the use of other pooled investment funds in addition to money market funds.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to the Cabinet item 6(a) refers.

**LIST REFERENCE: 2/2/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Revenue Budget Outturn Report for the Financial Year 2013-14

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	7 July 2014	No	Key Forward Plan Ref: FP658	Daniel Williams 01707 357389 <a href="mailto:d.williams@welhat.gov.uk">d.williams@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
<p>(1) The final outturn for the General Fund and the Housing Revenue Account as at 31 March 2014, as amended following a review of the accounting treatment on the affordable housing programme and the use of funding between the revenue contribution to the capital and the ring-fenced capital receipts reserve being adjusted, was noted.</p> <p>(2) The position on debts and rechargeable works was noted.</p> <p>(3) The set up of earmarked reserves for Planning, Policy and Culture, Housing and Community and Public Health and Protection was approved.</p>

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to the Cabinet item 7(a) refers.

**LIST REFERENCE: 3/2/14-15**

**SUBJECT / TITLE OF REPORT**

2013/14 Capital Outturn

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	7 July 2014	No	Key Forward Plan Ref: FP658	Tracy Fortune 01707 357219 <a href="mailto:t.fortune@welhat.gov.uk">t.fortune@welhat.gov.uk</a>	No	Resources

**DECISION:**

- (1) The overall position on capital spending and the funding position for the 2013/14 financial year was noted.
- (2) The revised Determination of Funding of Capital Expenditure 2013/14 was approved.

**BACKGROUND:**

Report of the Director (Finance and Operations) to the Cabinet item 7(b) refers.

**LIST REFERENCE: 4/2/14-15**

**SUBJECT / TITLE OF REPORT**

Release of Budget for Ground Remediation in the Former Hatfield Housing Office Car Park

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield Central	Cabinet	7 July 2014	No	Key Forward Plan Ref: FP667	Mike Storey 01707 357457 <a href="mailto:m.storey@welhat.gov.uk">m.storey@welhat.gov.uk</a>	No	Resources

**DECISION:**

The 2014/15 approved capital budget of £110,000 for ground remediation required in the car park formerly used by the Hatfield Housing office in Wellfield Road, Hatfield was released.

**BACKGROUND:**

Report of the Director (Finance and Operations) to the Cabinet item 7(c) refers.

**LIST REFERENCE: 5/2/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Release of Capital – High View

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield Central	Cabinet	7 July 2014	No	Key Forward Plan Ref: FP655	Mike Storey 01707 357457 <a href="mailto:m.storey@welhat.gov.uk">m.storey@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
<p>(1) The release of the approved capital of £230,000 in 2014/15, plus the roll forward of the remaining 2013/14 budget of £10,980, to allow the next stages of investigation to take place with more detailed design work to be commissioned and to cover any costs involved in negotiation with the Council’s tenants and other affected parties, with a view to progressing to an outline planning application to be made as appropriate, was approved.</p> <p>(2) The making of the planning application was approved with any fees incurred being met from within the existing budget.</p> <p>(3) The making of any other related application that might be required in connection with this project was approved.</p>

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 7(d) refers.



**LIST REFERENCE: 6/2/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Release of Capital – Hatfield Town Centre Property Refurbishment

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield Central	Cabinet	7 July 2014	No	Non-Key	Mike Storey 01707 357457 <a href="mailto:m.storey@welhat.gov.uk">m.storey@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
<p>(1) The approved capital allocation of £75,000 in the 2014/15 budget from the funds ring-fenced for the regeneration of Hatfield Town Centre (the Sainsbury money) was released to allow this work to proceed as required.</p> <p>(2) Consent was given to the making of any statutory applications in connection with these works, including the making of planning applications where required.</p>

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 7(e) refers.

**LIST REFERENCE: 7/2/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Bluebridge Road and The Gardens, Brookmans Park - Junction Protection

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	Brookmans Park	Cabinet	7 July 2014	No	Non-Key	Vikki Hatfield 01707 357555 <a href="mailto:v.hatfield@welhat.gov.uk">v.hatfield@welhat.gov.uk</a>	No	Environment

<b>DECISION:</b>
Having considered the proposal and the objection received noting the very strong support from local residents, the Panel's recommendation that the Cabinet proceed with the creation of a Traffic Regulation Order to introduce a junction protection scheme to address the problem of parking on road junctions in Bluebridge Road and The Gardens, Brookmans Park was approved.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 9(a) refers.

**LIST REFERENCE: 8/2/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Station Close, Brookmans Park – Resident Permit Parking Scheme

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	Brookmans Park	Cabinet	7 July 2014	No	Non-Key	Vikki Hatfield 01707 357555 <a href="mailto:v.hatfield@welhat.gov.uk">v.hatfield@welhat.gov.uk</a>	No	Environment

<b>DECISION:</b>
Having considered the proposal and as there were no objections to the resident permit parking scheme, the Panel's recommendation to the Cabinet to proceed with the creation of the Traffic Regulation Order to introduce the scheme in Station Close, Brookmans Park was approved.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 9(b) refers.

**LIST REFERENCE: 9/2/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Release of Budget for Fascia Improvements to Five Units at Fiddlebridge

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield Central	Cabinet	7 July 2014	No	Non-Key	Mike Storey 01707 357457 <a href="mailto:m.storey@welhat.gov.uk">m.storey@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The approved 2014/15 capital budget of £30,000 was released to allow the fascias and frontages of units at the Fiddlebridge Industrial Estate to be renovated and the Cabinet agreed to the making of any statutory applications required to allow this work to proceed.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 12 refers.

**LIST REFERENCE: 10/2/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Contract Award – Minor Landscaping Works

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Hatfield Central	Cabinet	7 July 2014	No	Key Forward Plan Ref: FP663	Andrew Harper 01707 357371 <a href="mailto:a.harper@welhat.gov.uk">a.harper@welhat.gov.uk</a>	No	Environment

<b>DECISION:</b>
A contract for minor landscaping works for two years (with two further possible one year extensions) was awarded to Maydencroft Ltd with effect from 1 August 2014.

<b>BACKGROUND:</b>
Exempt report of the Director (Strategy and Development) to Cabinet item 15 refers. As the report contains confidential/exempt information it is not available to the press or public

LIST REFERENCE: 11/2/14-15

SUBJECT / TITLE OF REPORT								
UPM Contract Extension								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	7 July 2014	No	Non-Key	Kirsten Roberts 01707 357177 <a href="mailto:k.roberts@welhat.gov.uk">k.roberts@welhat.gov.uk</a>	No	Environment

DECISION:
The contract with UPM for recovered newspapers and magazines was extended for a further two years at £98.00 per tonne commencing on 1 December 2014.

BACKGROUND:
Exempt report of the Director (Finance and Operations) to Cabinet item 16 refers. As the report contains confidential/exempt information it is not available to the press or public.

**LIST REFERENCE: 12/2/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Contract Award – Footway Repairs

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	7 July 2014	No	Non-Key	Andrew Harper 01707 357371 <a href="mailto:a.harper@welhat.gov.uk">a.harper@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
A contract for three years (with a possible one year extension) was awarded to Henderson and Taylor Public Works Ltd.

<b>BACKGROUND:</b>
Exempt report of the Director (Finance and Operations) to Cabinet item 17 refers. As the report contains confidential/exempt information it is not available to the press or public.