



## **PUBLICATION OF DECISION LIST NUMBER 3/14-15**

MUNICIPAL YEAR 2014/15

Date Published: 8 August 2014

This document lists the decisions taken by the Cabinet at its meeting on 5 August 2014. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 22 August 2014) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:  
Graham Seal, Governance Services Manager at the Council Offices, Campus  
East, Welwyn Garden City, Herts AL8 6AE  
Telephone number (01707) 357444 or e-mail [g.seal@welhat.gov.uk](mailto:g.seal@welhat.gov.uk)

## INDEX OF PUBLISHED CABINET DECISIONS

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1/3/14-15	Cabinet	5 August 2014	1	Chantry Lane – Chalk Mine Remediation Update	Budget and Policy Framework Item for Recommendation to the Council	Hatfield Central	No	Resources	1.
2/3/14-15	Cabinet	5 August 2014	1	Brickwall Cottages – An Update	Budget and Policy Framework Item for Recommendation to the Council	Handside	No	Resources	2.
3/3/14-15	Cabinet	5 August 2014	1	Corporate Enforcement Policy	Budget and Policy Framework Item for Recommendation to the Council	All	No	Environment	3.
4/3/14-15	Cabinet	5 August 2014	1	Review of the Medium Term Financial Strategy	Key Forward Plan Ref: FP659	All	No	Resources	4.
5/3/14-15	Cabinet	5 August 2014	1	Value for Money Strategy 2014-17	Key Forward Plan Ref: FP668	All	No	Resources	5.
6/3/14-15	Cabinet	5 August 2014	1	Affordable Housing Programme – Sale of High Value Council Properties	Key Forward Plan Ref: FP661	All	No	Social	6.
7/3/14-15	Cabinet	5 August 2014	1	Draft Singlers Marsh Local Nature Reserve – Management Plan 2014/19	Non-Key	All	No	Environment	7.
8/3/14-15	Cabinet	5 August 2014	1	Street Wardens – Performance and Cameras	Non-Key	All	No	Environment	8.

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9/3/14-15	Cabinet	5 August 2014	1	The Dellsome Lane, Welham Green – Shopping Parade Parking Project	Non-Key	Welham Green	No	Environment	9.
10/3/14-15	Cabinet	5 August 2014	1	Update on Campus East Office Accommodation	Non-Key	Handside	No	Resources	10.
11/3/14-15	Cabinet	5 August 2014	1	Release of Capital Budget for Replacement Lighting at Hatfield Swim Centre	Non-Key	Hatfield Central	No	Resources	11.
12/3/14-15	Cabinet	5 August 2014	1	Revenue Budget Monitoring at 30 June 2014 (Month 3)	Non-Key	All	No	Resources	12.
13/3/14-15	Cabinet	5 August 2014	1	Capital Budget Monitoring at 30 June 2014 (Period 3)	Non-Key	All	No	Resources	13.
14/3/14-15	Cabinet	5 August 2014	1	Council's Achievement List	Non-Key	All	No	Resources	14.
15/3/14-15	Cabinet	5 August 2014	1	Procurement Regulations and Requirement for a Member Procurement Board in Relation to the Council's Affordable Housing Programme	Non-Key	All	No	Social	15.
16/3/14-15	Cabinet	5 August 2014	1	Cemetery Grounds Maintenance and Burial Contract	Non-Key	All	No	Environment	16.
17/3/14-15	Cabinet	5 August 2014	1	Council Tax Support – Hardship Relief and	Non-Key	All	No	Resources	17.

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				Discretionary Housing Payment Update					
18/3/14-15	Cabinet	5 August 2014	2	Expressions of Interest for Direct Construction of New Council Homes as Part of the Council's Affordable Housing Programme	Non-Key	Hatfield South	No	Resources	18.
19/3/14-15	Cabinet	5 August 2014	2	Contract for Employer's Agent and Clerk of Works as Part of the Council's Affordable Housing Programme	Non-Key	All	No	Social	19.
20/3/14-15	Cabinet	5 August 2014	2	The Appointment of a Development Advisor to Assist With Progressing the High View Regeneration	Non-Key	South Hatfield	No	Resources	20.
21/3/14-15	Cabinet	5 August 2014	2	Write Offs Over £10,000	Non-Key	Hatfield Central	No	Resources	21.
22/3/14-15	Cabinet	5 August 2014	2	Proposed Purchase of the Intermediary Leasehold at Fiddlebridge	Urgent Budget and Policy Framework Item for Recommendation to the Council	Welwyn West	No	Resources	22.

**LIST REFERENCE: 1/3/14-15**

<b>SUBJECT / TITLE OF REPORT</b>								
Chantry Lane – Chalk Mine Remediation Update								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	Hatfield Central	Cabinet	5 August 2014	No	Recommendation to the Council	Pam Kettle 01707 357275 <a href="mailto:p.kettle@welhat.gov.uk">p.kettle@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>	
(1)	The Council was recommended that the capital budgeted spend on the project be increased by £3M in line with the additional funding awarded by the Homes and Communities Agency for 2014/15.
(2)	Some of the specific conditions of the funding from the Homes and Communities Agency were noted.
(3)	It was noted that the work programme would need to be extended for approximately twelve weeks to accommodate the additional remediation work.
(4)	It was noted that a variation to contract could be executed with BAM Ritchies to include the additional works.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to the Cabinet item 6(a) refers.

**LIST REFERENCE: 2/3/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Brickwall Cottages – An Update

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	Handside	Cabinet	5 August 2014	No	Recommendation to the Council	Mike Storey 01707 357457 <a href="mailto:m.storey@welhat.gov.uk">m.storey@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The Council was recommended that the approved budget for this project funded from the Housing Revenue Account be increased from £85,000 to £130,000.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to the Cabinet item 6(b) refers.

**LIST REFERENCE: 3/3/14-15**

**SUBJECT / TITLE OF REPORT**

Corporate Enforcement Policy

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	5 August 2014	No	Non-Key	Nick Long 01707 357401 <a href="mailto:n.long@welhat.gov.uk">n.long@welhat.gov.uk</a>	No	Environment

**DECISION:**

The Council was recommended to adopt a corporate enforcement policy following consideration by the Environment Overview and Scrutiny Committee.

**BACKGROUND:**

Recommendations of the Environment Overview and Scrutiny Committee on 8 July 2014 to the Cabinet item 8(c) refers.

**LIST REFERENCE: 4/3/14-15**

**SUBJECT / TITLE OF REPORT**

Review of the Medium Term Financial Strategy

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	5 August 2014	No	Key Forward Plan Ref: FP659	Ka Ng 01707 357425 <a href="mailto:k.ng@welhat.gov.uk">k.ng@welhat.gov.uk</a>	No	Resources

**DECISION:**

The principles to be adopted for the 2015/16 budget setting process were approved and in particular the process should focus on balancing the corporate budget gap assuming no increase in the average band D Council Tax.

**BACKGROUND:**

Report of the Director (Finance and Operations) to the Cabinet item 7(a) refers.



**LIST REFERENCE: 5/3/14-15**

<b>SUBJECT / TITLE OF REPORT</b>								
Value for Money Strategy 2014-17								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	5 August 2014	No	Key Forward Plan Ref: FP668	Ka Ng 01707 357425 <a href="mailto:k.ng@welhat.gov.uk">k.ng@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The Value for Money Strategy for 2014-17 was adopted and the Corporate Business Efficiency Group directed to oversee the implementation of the accompanying Action Plan across all Council service areas.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 7(b) refers.

**LIST REFERENCE: 6/3/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Affordable Housing Programme – Sale of High Value Council Properties

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	5 August 2014	No	Key Forward Plan Ref: FP661	Sian Chambers 01707 357640 <a href="mailto:s.chambers@welhat.gov.uk">s.chambers@welhat.gov.uk</a>	No	Social

<b>DECISION:</b>
<p>(1) The Cabinet agreed that the Housing Revenue Account properties listed in the exempt Appendix A to the report should be valued at the point they became vacant, to determine whether their individual value exceeded 1.5 times the average value for a similar sized property within the same part of the Borough.</p> <p>(2) Delegated authority was given to the Directors (Strategy and Development) and (Finance and Operations), in consultation with the Executive Members (Resources) and (Planning, Housing and Community), to approve the sale of a vacant property where its valuation met the criteria and where it was not considered to be a property in exceptionally high demand.</p> <p>(3) The Cabinet agreed that the proceeds from any sales be used to support the delivery of new affordable homes as part of the Council's Affordable Housing Programme.</p>

<b>BACKGROUND:</b>
Report of the Director (Strategy and Development) to Cabinet item 7(c) refers.

**LIST REFERENCE: 7/3/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Draft Singlers Marsh Local Nature Reserve – Management Plan 2014/19

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	5 August 2014	No	Non-Key	Chris James 01707 357418 <a href="mailto:c.james@welhat.gov.uk">c.james@welhat.gov.uk</a>	No	Environment

<b>DECISION:</b>
The draft Management Plan, as amended in the light of the public consultation and recommended by the Environment Overview and Scrutiny Committee for approval, was adopted.

<b>BACKGROUND:</b>
Recommendations of the Environment Overview and Scrutiny Committee on 8 July 2014 to the Cabinet item 8(a) refers.

LIST REFERENCE: 8/3/14-15

SUBJECT / TITLE OF REPORT								
Street Wardens – Performance and Cameras								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	5 August 2014	No	Non-Key	Kirsten Roberts 01707 357177 <a href="mailto:k.roberts@welhat.gov.uk">k.roberts@welhat.gov.uk</a>	No	Environment

DECISION:
The use of video badges by the street wardens was noted, the video badge protocol was approved and a review of the use of video badges and protocol in six months time was confirmed.

BACKGROUND:
Recommendations of the Environment Overview and Scrutiny Committee on 8 July 2014 to the Cabinet item 8(b) refers.

**LIST REFERENCE: 9/3/14-15**

<b>SUBJECT / TITLE OF REPORT</b>								
The Dellsome Lane, Welham Green – Shopping Parade Parking Project								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Welham Green	Cabinet	5 August 2014	No	Non-Key	Martin Donohoe 01707 357550 <a href="mailto:m.donohoe@welhat.gov.uk">m.donohoe@welhat.gov.uk</a>	No	Environment

<b>DECISION:</b>
Having considered the objection received and the Officer response, the Cabinet proceeded with the creation of the Borough of Welwyn Hatfield (Dellsome Lane, Welham Green) (Parking Places) (Order 2014) and The Borough of Welwyn Hatfield (Dellsome Lane, Welham Green) (Disabled Persons Parking Places) (Order 2014).

<b>BACKGROUND:</b>
Recommendations of the Cabinet Housing and Planning Panel on 24 July 2014 to the Cabinet item 9(a) refers.

**LIST REFERENCE: 10/3/14-15**

<b>SUBJECT / TITLE OF REPORT</b>								
Update on Campus East Office Accommodation								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	Handside	Cabinet	5 August 2014	No	Non-Key	Pam Kettle 01707 357275 <a href="mailto:p.kettle@welhat.gov.uk">p.kettle@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The progress of the scheme was noted and the cost of £50,000 for the setting up on an IT hot desk area and the purchase of laptops to be funded using the existing 2014/15 office accommodation budget was approved.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 12 refers.

**LIST REFERENCE: 11/3/14-15**

<b>SUBJECT / TITLE OF REPORT</b>								
Release of Capital Budget for Replacement Lighting at Hatfield Swim Centre								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield Central	Cabinet	5 August 2014	No	Non-Key	Mike Storey 01707 357457 <a href="mailto:m.storey@welhat.gov.uk">m.storey@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The approved capital budget of £35,000 in 2014/15 for this scheme was released.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 13 refers.

**LIST REFERENCE: 12/3/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Revenue Budget Monitoring at 30 June 2014 (Month 3)

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	5 August 2014	No	Non-Key	Daniel Williams 01707 357389 <a href="mailto:d.williams@welhat.gov.uk">d.williams@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
<p>(1) The changes to the forecast outturn as at 30 June 2014 and variances were approved and included in the current budget, which in turn would then be used as the basis of comparison to the forecast outturn.</p> <p>(2) All service managers would be informed that any significant changes to the forecast outturn which could not be met by a similar level of savings would need a report to the Cabinet to request additional funds.</p> <p>(3) The position on debts and rechargeable works was noted.</p>

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 14 refers.



**LIST REFERENCE: 13/3/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Capital Budget Monitoring at 30 June 2014 (Period 3)

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	5 August 2014	No	Non-Key	Tracy Fortune 01707 357219 <a href="mailto:t.fortune@welhat.gov.uk">t.fortune@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The overall position on capital spend funding and reserves, the current budget to date, prudential indicators and the risks relating to the capital programme and funding were noted, the forecast outturn to date was approved with a view to amending the current budget and the phasing of schemes would be reviewed with consideration given as to whether there would be slippage into the next financial year.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 15 refers.

**LIST REFERENCE: 14/3/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Council's Achievement List

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	5 August 2014	No	Non-Key	Nancy Sardari-Kermani 01707 357271 <a href="mailto:n.sardari-kermani@welhat.gov.uk">n.sardari-kermani@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The Council's key achievements and service improvements for the period mid March to early July 2014 were noted.

<b>BACKGROUND:</b>
Report of the Director (Strategy and Development) to Cabinet item 16 refers.

**LIST REFERENCE: 15/3/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Procurement Regulations and Requirement for a Member Procurement Board in Relation to the Council's Affordable Housing Programme

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	5 August 2014	No	Non-Key	Sian Chambers 01707 357640 <a href="mailto:s.chambers@welhat.gov.uk">s.chambers@welhat.gov.uk</a>	No	Social

<b>DECISION:</b>
The appointment of a Member Project Board to oversee the procurement of a construction company to deliver affordable homes on behalf of the Council as part of the Affordable Housing Programme was approved and the Leader of the Council and Leader of the Labour Group would nominate five Members to the Board in the ratio 3:2.

<b>BACKGROUND:</b>
Report of the Director (Strategy and Development) to Cabinet item 17 refers.

**LIST REFERENCE: 16/3/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Cemetery Grounds Maintenance and Burial Contract

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	5 August 2014	No	Non-Key	Andrew Harper 01707 357371 <a href="mailto:a.harper@welhat.gov.uk">a.harper@welhat.gov.uk</a>	No	Environment

<b>DECISION:</b>
<p>(1) The contract with the Finesse Leisure Partnership would be not extended and the scope of work included in the contract reviewed with the new procurement process commencing to meet the timetable for a contract start of 1 June 2015.</p> <p>(2) A Member Project Board would be appointed comprising five Members to be nominated by the Leader of the Council and the Leader of the Labour Group in the ratio 3:2.</p>

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 18 refers.

**LIST REFERENCE: 17/3/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Council Tax Support – Hardship Relief and Discretionary Housing Payment Update

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	5 August 2014	No	Non-Key	Farhad Cantel 01707 357011 <a href="mailto:f.cantel@welhat.gov.uk">f.cantel@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The update on the award of relief and discretionary housing payments for the first quarter of the 2014/15 financial year was noted.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 19 refers.

**LIST REFERENCE: 18/3/14-15**

<b>SUBJECT / TITLE OF REPORT</b>								
Expressions of Interest for Direct Construction of New Council Homes as Part of the Council's Affordable Housing Programme								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
2	Hatfield South	Cabinet	5 August 2014	No	Non-Key	Sian Chambers 01707 357640 <a href="mailto:s.chambers@welhat.gov.uk">s.chambers@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The inclusion of a third vacant garage site in the mini brief seeking expressions of interest from the Delivery Partner Panel framework group in early September 2014 was approved.

<b>BACKGROUND:</b>
Exempt report of the Director (Strategy and Development) to Cabinet item 23 refers. As the report contains confidential/exempt information it is not available to the press or public

**LIST REFERENCE: 19/3/14-15**

<b>SUBJECT / TITLE OF REPORT</b>								
Contract for Employer's Agent and Clerk of Works as Part of the Council's Affordable Housing Programme								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	5 August 2014	No	Non-Key	Andrew Harper 01707 357371 <a href="mailto:a.harper@welhat.gov.uk">a.harper@welhat.gov.uk</a>	No	Social

<b>DECISION:</b>
A three year framework contract (with a possible one year extension) was awarded to Pellings LLP to supply Clerk of Works and Employer's Agent services.

<b>BACKGROUND:</b>
Exempt report of the Director (Strategy and Development) to Cabinet item 24 refers. As the report contains confidential/exempt information it is not available to the press or public

**LIST REFERENCE: 20/3/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
The Appointment of a Development Advisor to Assist With Progressing the High View Regeneration

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	South Hatfield	Cabinet	5 August 2014	No	Non-Key	Mike Storey 01707 357457 <a href="mailto:m.storey@welhat.gov.uk">m.storey@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
<p>(1) An exemption to Contract Procedure Rules was approved for the appointment of Colliers International to be made to assist in the delivery of the High View regeneration scheme at the proposed fee of £20,000.</p> <p>(2) It was recognised that additional work might be required from Colliers which could not be valued currently and a further report would be bought to the Cabinet should this situation arise.</p>

<b>BACKGROUND:</b>
Exempt report of the Director (Finance and Operations) to Cabinet item 25 refers. As the report contains confidential/exempt information it is not available to the press or public.



**LIST REFERENCE: 21/3/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Write Offs Over £10,000

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
2	Hatfield Central	Cabinet	5 August 2014	No	Non-Key	Farhad Cantel 01707 357011 <a href="mailto:f.cantel@welhat.gov.uk">f.cantel@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
A non domestic rate write off of over £10,000 totalling £29,218 was approved.

<b>BACKGROUND:</b>
Exempt report of the Director (Finance and Operations) to Cabinet item 26 refers. As the report contains confidential/exempt information it is not available to the press or public.

**LIST REFERENCE: 22/3/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Proposed Purchase of the Intermediary Leasehold at Fiddlebridge

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Welwyn West	Cabinet	5 August 2014	No	Urgent Budget and Policy Framework Item for Recommendation to the Council	Geoff Sampson 01707 357458 <a href="mailto:g.sampson@welhat.gov.uk">g.sampson@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
(1) The Cabinet agreed that Officers negotiate the purchase of the intermediary leasehold interest of Fiddlebridge Industrial Estate, Hatfield and that delegated authority be given to the Director (Finance and Operations), in consultation with the Deputy Leader and Executive Member (Resources), to sign off the purchase using internal borrowing within the limit set in the exempt report.
(2) The Council was recommended to amend the 2014/15 capital programme to take into account this payment should the purchase be agreed.

<b>BACKGROUND:</b>
Exempt report of the Director (Finance and Operations) to Cabinet item 27 refers. As the report contains confidential/exempt information it is not available to the press or public.