



PUBLICATION OF DECISION LIST NUMBER 10/14-15

MUNICIPAL YEAR 2014/15

Date Published: 6 February 2015

This document lists the decisions taken by the Cabinet at its meeting on 3 February 2015. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 20 February 2015) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:
Graham Seal, Governance Services Manager at the Council Offices, Campus
East, Welwyn Garden City, Herts AL8 6AE
Telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk

INDEX OF PUBLISHED CABINET DECISIONS

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
1/10/14-15	Cabinet	3 February 2015	1	Local Plan – Annual Monitoring Report	Key Forward Plan Ref: FP694	All	No	Environment	1.
2/10/14-15	Cabinet	3 February 2015	1	Revenue Budget Monitoring at 31 December 2014 (Month 9)	Non-Key	All	No	Resources	2.
3/10/14-15	Cabinet	3 February 2015	1	Capital Budget Monitoring at 31 December 2014 (Period 9)	Non-Key	All	No	Resources	3.
4/10/14-15	Cabinet	3 February 2015	1	New Contracts for Monitoring Community Alarms and Out of Hours Repair Calls	Non-Key	All	No	Social	4.
5/10/14-15	Cabinet	3 February 2015	1	Council Tax Support – Hardship Relief and Discretionary Housing Payment Update	Non-Key	All	No	Resources	5.
6/10/14-15	Cabinet	3 February 2015	1	Council's Achievements List	Non-Key	All	No	Resources	6.
7/10/14-15	Cabinet	3 February 2015	2	Fastsuite Replacement – Development Management, Building Control and Land Charges Software	Non-Key	All	No	Resources	7.

LIST REFERENCE: 1/10/14-15

SUBJECT / TITLE OF REPORT
Local Plan – Annual Monitoring Report

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	3 February 2015	No	Key Forward Plan Ref: FP694	Rob Webster 01707 357511 r.webster@welhat.gov.uk	No	Environment

DECISION:
<p>(1) The recommendation of the Cabinet Housing and Planning Panel was approved and the Annual Monitoring Report 2013 would be published.</p> <p>(2) Authority to agree any minor alterations to finalise the Annual Monitoring Report was delegated to the Head of Planning, following consultation with the Executive Member for Planning, Housing and Community, the Chairman of the Cabinet Housing and Planning Panel and the Opposition Lead Member.</p>

BACKGROUND:
Recommendations of Cabinet Housing and Planning Panel on 15 January 2015 to the Cabinet item 8(a) refers.

LIST REFERENCE: 2/10/14-15

SUBJECT / TITLE OF REPORT
Revenue Budget Monitoring at 31 December 2014 (Month 9)

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	3 February 2015	No	Non-Key	Daniel Williams 01707 357389 d.williams@welhat.gov.uk	No	Resources

DECISION:
<p>(1) The changes to the forecast outturn as at 31 December 2014 were agreed and included in the current budget, which in turn would then be used as the basis of comparison to the forecast outturn.</p> <p>(2) All service managers would be informed that any significant changes to the forecast outturn which could not be met by a similar level of savings would need a report to Cabinet to request additional funds.</p> <p>(3) The position on debts and rechargeable works was noted.</p>

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 12 refers.

LIST REFERENCE: 3/10/14-15

SUBJECT / TITLE OF REPORT
Capital Budget Monitoring at 31 December 2014 (Period 9)

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	3 February 2015	No	Non-Key	Tracy Fortune 01707 357219 t.fortune@welhat.gov.uk	No	Resources

DECISION:
<p>(1) The overall position on capital spending, funding and reserves, the latest current budget to date, Prudential Indicators and the risks relating to the capital programme and funding were noted.</p> <p>(2) The forecast outturn to date was approved with a view to amending the current budget.</p> <p>(3) The phasing of schemes would be reviewed and given consideration as to whether there would be slippage into the next financial year.</p>

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 13 refers.

LIST REFERENCE: 4/10/14-15

SUBJECT / TITLE OF REPORT
New Contracts for Monitoring Community Alarms and Out of Hours Repair Calls

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	3 February 2015	No	Non-Key	Sian Chambers 01707 357640 s.chambers@welhat.gov.uk	No	Social

DECISION:
<p>(1) The Cabinet agreed for the Trust to take on delivery of alarm monitoring for older and vulnerable clients and out of hours repairs calls monitoring to the Registered Providers who had properties inside and outside of the Borough and that the Trust continue to look for opportunities to grow and extend these services to other Registered Providers and Councils.</p> <p>(2) The Cabinet agreed, pursuant to clause 63 of the Management Agreement between the Council and the Trust dated 1 April 2010, to serve a Notice of Variation to Services to take effect on or after 9 February 2015.</p> <p>(3) The Cabinet agreed to reduce the notice period as set out in the Management Agreement so that the Notice of Variation to Services could take effect as soon as practicable.</p>

BACKGROUND:
Report of the Director (Strategy and Development) to the Cabinet item 14 refers.

LIST REFERENCE: 5/10/14-15

SUBJECT / TITLE OF REPORT								
Council Tax Support – Hardship Relief and Discretionary Housing Payment Update								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	3 February 2015	No	Non-Key	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:
The quarterly update on the award of council tax support hardship relief and discretionary housing payments for the first three quarters of the current financial year was noted.

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 15 refers.

LIST REFERENCE: 6/10/14-15

SUBJECT / TITLE OF REPORT								
Council's Achievements List								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	3 February 2015	No	Non-Key	Thom Burn 01707 357245 t.burn@welhat.gov.uk	No	Resources

DECISION:
The achievements list was noted.

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 16 refers.

LIST REFERENCE: 7/10/14-15

SUBJECT / TITLE OF REPORT
Fastsuite Replacement – Development Management, Building Control and Land Charges Software

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	3 February 2015	No	Non-Key	Lisa Hughes 01707 357247 l.hughes@welhat.gov.uk	No	Resources

DECISION:
<p>(1) The award of the software system for Planning and Land Charges to DEF was approved on the basis that building control would also use this software depending on the outcome of the review of the merits of a Hertfordshire joint building control service and that due to the progress of the review of this shared service it was anticipated that it would be necessary for data to be migrated and the software set-up for building control.</p> <p>(2) The Cabinet agreed the principal of a suggested review of the Council's Geographical Information System to establish if there could be cost savings as well as improved customer service by transferring the existing database from Innogistic Cartology to another supplier.</p> <p>(3) Update reports would be presented to the Cabinet, Cabinet Housing and Planning Panel and Development Management Committee on the progress of the project to also include matters for agreement, for example, information that was made available to the public.</p>

BACKGROUND:
Exempt report of the Director (Strategy and Development) to Cabinet item 19 refers. As the report contains confidential/exempt information it is not available to the press or public